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 Office Hours: LL011: M,T,W,F- 11:30-12:00pm;  
 TY255P: M,T,W,F- 12:00-12:30pm; T, 1:30-2:30pm (or by Appt.)  
 Textbook, Lecture: Essentials of General, Organic, and Biological Chemistry,  
 H. Stephen Stoker, Houghton Mifflin Co., ISBN: 0-618-19282-4  
 Textbook, Lab: Safety-Scale Laboratory Experiments, Seager & Slabaugh, Brooks/Cole,  
 ISBN-10: 0-538-73454-X (Check for Completeness!)  
 Calculator: Recommended: Simple functions, logs, & memory (e.g., TI30 ~ \$15)

<i>Grading:</i>	<i>Number</i>	<i>Points/ea</i>	<i>Total Pts</i>	<i>% of Total</i>
Hour Exams	3	100	300	34%
Final Exam	1	200	200	22%
Chapter Assignments	17	15	255	28%
Spontaneous In-class Assignments		5-15	90	10%
Big Question / Signature Assignment	1	50	50	6%
Totals			895	100%

The following scale will be used to determine grades, based upon a percentage of total points accumulated as indicated above. There will be no other options available for accumulation of points. Percentages will be rounded to the nearest whole point.

A	100-94	B+	89-87	C+	79-77	D+	69-67	E	<60%
A-	93-90	B	86-83	C	76-73	D	66-63		
		B-	82-80	C-	72-70	D-	62-60		

At the discretion of the instructor, lower point totals may be used for certain grades. Any student in the top 10% of the class will receive at least an "A-."

ALL assignments, homework, and labs will be submitted *electronically* through the WSU Canvas portal as high-quality "*pdf*" scanned images or MS Word documents (.doc or .docx formats). Smart phone apps such as (<https://www.camscanner.com/>) are acceptable if the images are of high quality. Multiple pages must be combined into a single file.

Work must be submitted by the deadline as listed on Canvas to receive full credit.

Submissions up to one week following the deadline will be marked off 10% per day.

**NO ASSIGNMENTS WILL BE ACCEPTED MORE THAN ONE WEEK AFTER THE DEADLINE.**

Attendance at lecture is highly recommended, since some questions on exams will be based on lecture material not found in the text. Extra assignments will also be given in class, often spontaneously and will be due during the same lecture period or the following day. *No make-ups or late assignments will be allowed.* If circumstances prevent meeting in our normal classroom on campus, we will continue this course by communicating on-line through the WSU On-line network (e.g., Zoom, Canvas, email, etc).

Mid-term exams will be given in the Tracy Hall Testing Center. Picture ID and a soft-lead pencil will be required. No exams are given out within one hour prior to closing. The final exam will be given in our classroom as per the WSU final exam schedule.