Spanish 3060 (Stokes)
Specifications for All Compositions

A. Requirements. Each version should be prepared on time: **beginning of class on the indicated date.** In order to be accepted for credit, each composition should meet the following specifications:

1. The topic and function (general linguistic task) must be the ones assigned, unless otherwise approved by the instructor.
2. For exposition and argumentation, there should generally be an introduction, at least three to four supporting ideas, and a conclusion. (Does not apply to descriptions and narrations.)
3. The length should **not** exceed 250 words, and not be shorter than 175 words (generally, about one type-written page, double-spaced, 12 point type); excessively long or extremely short papers may not be accepted.
4. **All** versions of each composition **must** be typed with double-spacing. A good word processing program at WSU or elsewhere with **Spanish characters** is essential.
5. Please **left-justify only; no right-justification.**
6. A title should be included on all papers (with only the first word capitalized, excepting proper nouns).
7. Each paper should be neat; please do **not** bring rough drafts.
8. Please check your paper carefully for spelling and grammar errors before submitting it. Make sure accent marks are properly placed. Papers with excessive orthographic errors and/or which appear to be rough drafts may not be graded.

B. Correction key. I use the following symbols to specify the various types of errors:

1. ort: Spelling (orthographic) mistake. (Includes written accent marks.)
2. T/A: Tense and/or aspect error. (Example: Fueron las diez de la noche.)
3. P/N: Person and/or number error in verb suffix. (Example: La gente se van.)
4. MO: Wrong mode (subjunctive or indicative). (Example: Espero que ella va.)
5. G/N: Gender and/or number agreement error w/adjective. (Example: un mano)
6. ¶ New paragraph
7. MN: Eliminate space (Write as one word; example: aun_que)
8. = Insert word(-s). (Example: Falta palabra aquí.)

C. Evaluation and grading. Version 1 of each composition is worth 15 points maximum (participation points); versions 2 and 3 are worth 100 points, the ultimate grade being the average between the two. These 100 possible points break down as follows:

- overall organization of the topic; logical progression and communication of ideas: **40**
- syntax (structure, length, style, diction, word order, grammatical relationships): **30**
- mechanics (spelling, punctuation, gender, neatness, etc.): **30**