**Drafted 8-18-16**

**EXECUTIVE COMMITTEE CHARGES FOR 2016-2017**

 John Cavitt, Chair

 Nicole Beatty, Liaison

 UNIVERSITY CURRICULUM COMMITTEE

***PPM 1-13, Article 5, Section 4.5: The Curriculum Committee (CC) shall study and evaluate the curriculum needs of the University by reviewing program, certificate, and course proposals (including courses proposed to fulfill specific General Education designations as defined in the CCP manual), which have been approved by college curriculum committees or programs that report directly to the Office of Academic Affairs.***

1. Continue to review and approve all Course and Program proposals in Curriculog. (Ongoing)
2. Offer seminars (probably through Teaching, Learning, and Assessment (TLA) to faculty, and create tutorials to help acquaint faculty with the Curriculog curriculum process.
3. Continue working with the General Education Committee to find solutions on the number of general education requirements for associate degrees; this is to ensure that all degrees do not exceed the Department of Education’s requirement of 60 to 64 credit hours, and that Weber State University general education requirements meet acceptable range for general education.
4. Find a sustainable way of administering Curriculog.
5. Examine if the Regent’s guidelines are being followed and if faculty have the opportunity to get feedback and guidance on the process for program proposals.

6. Examine the structure of the curriculum committee to ensure effective and meaningful curriculum work throughout the university.