4. Finalize changes made to PPM 1-18 regarding the responsibilities of department chairs after receiving feedback from the department chair committee.

 **The committee was curious as to where we stand on this charge.**

 Has this group met?

 Are we to do anything in the interim?

5. Review a proposed change to PPM 4-3a regarding procedures for establishing new WSU centers.

 **Committee Recommendation**

 The implementation of new programs and centers, and the expansion of existing programs, must be coordinated with the provost’s office and the faculty senate committees deemed appropriate by the (executive committee or provost’s office).--PPM 43a

6a. Review whether all full-time faculty, including those not attached to an individual college, are currently accounted for in apportionment.

 **We have questions on part a of this charge:**

 Are we looking for faculty that are associated with centers?

 Would these be centers outside of colleges?

 Is this specific to CE faculty?

 b. Consider revising apportionment to include adjunct and full-time faculty members, including faculty housed in centers not housed in a specific college.

 **The committee recommends the following**

 Leave PPM as is but have colleges identify a faculty senate person that will work with adjunct concerns.