Proposed language for Curriculum Policy and Procedures Manual (CPPM) Section 5 – sub section 9

(1-26-2017)

CPPM Section 5.9 NEW PROGRAM PROPOSALS ~~ITEMS REQUIRING UTAH STATE BOARD OF REGENTS CONSIDERATION~~

~~Items Requirement Regents’ Approval~~

All new programs (this includes a new track, emphasis or concentration) will need to go to the Regent’s Office. Institutions submitting program proposals for the agenda shall adhere to the procedures described in R401-4 and in Appendix A: Flow chart for new Programs (R401-4). Programs inclusive of those in R401 will have undergone institutional review and have been approved by the institutional Board of Trustees prior to submission to the Commissioner’s staff. Program placed on the Regents’ agenda must be recommended by the Program Review Committee prior to Regents’ approval. All proposals for new programs placed on the Regents’ agenda must follow the template.

Complete details and templates for submitting proposals can be found in Utah State Board of Regents’ Policy R401, *Approval of New Programs, Program Additions or Program Changes* available at: <http://higheredutah.org> (Click on Utah System of Higher Education at the top of the page and then click on Policies, Section 4 – Academic Affairs)

~~Once a new program proposal has passed Regents, it will be entered into the current catalog pending approval of NWCCU.~~ (originally proposed language)

New programs may be immediately added to the catalog upon Regents approval​ only if the program did not previously exist in the catalog (in whole or in part) and results in no other associated catalog change. Otherwise, the new program with all other associated changes (e.g., new courses, program discontinuances, etc.) will be added to the next new catalog.

(Associate Provost Eric Amsel - “I wanted to follow up on the change to the Curriculum PPM (CPPM) that was proposed and concerns that were raised about it in Curriculum Committee. Casey and I met to work it out with the help of Betty and Bruce Bowen. I think that we have come to compromise that will ensure the integrity of the catalog and the needs of students in programs.  PPM (4-2a) says that new programs can be added to the catalog immediately upon approval.  The problem with the PPM language which we think we fixed with new language for CPPM is the definition of new programs.”

The new language would replace the language ​originally proposed ​for C​PPM 5.9, ​but leaves PPM 4-2a intact.  ​Casey should be able to let Depts. know if a new proposal can be immediately added to the catalog upon Regents approval or needs to wait for the next catalog when he reviews proposals just prior to them being reviewed by Curriculum Committee.)

[Forwarded to Executive Committee 9 Feb 2017.]