

Thursday, 3 November 2016
2 pm, MA211K

AGENDA SETTING MEETING MINUTES

*****All the items to be discussed at this meeting are available on the Faculty Senate Webpage <http://www.weber.edu/facultysenate/default.html> click on 3 November 2016.**

You will find the agenda with all the links to the items to be discussed at Agenda Setting Meeting

Present: Nicole Beatty, Fred Chiou, Gary Johnson, Acting Chair, Afshin Ghoreishi for Marek Matyjasik, Kathy Newton, Wei Qui for Pamela Payne, Rob Reynolds, Brandon Koford for Doris Geide-Stevenson, Madonne Miner and Brenda Stockberger

Excused: Doris Geide-Stevenson, Pamela Payne, and Marek Matyjasik

Guests: Becky Marchant, John Cavitt, Susan Thornock, Leslie Mock, Leigh Shaw, and Melina Alexander

1. Approval of the minutes from the 6 October 2016 meeting. The minutes are approved as read.

Information Items

2. Trustees Presentation, Nursing Department – Susan Thornock, Chair, Nursing
Guest, Leslie Mock, Facilitator and Nursing Director at DATC. The Nursing Department has been around for more than sixty years. We have a national reputation that is important for us to maintain and keep track of. Our newest program in the school of nursing is our Nurse Practitioner Program. It started in the Fall of 2016 and will be continuing for the next five semesters. The vision in the School of Nursing is to educate and prepare distinguished nursing professionals who are recognized for excellence and passionately engaged in the profession of nursing. Many students start the program at the DATC and move to Weber State University to finish their education.
3. Admissions, Standards and Student Affairs (ASSA) – Becky Marchant, Member
(For this report in its entirety go to the Faculty Senate Website, Click the link on Item 3)
Present findings and recommendations on the means to increase student retention and graduation rates.

Solicited suggestions from all the colleges across campus. Members of the ASSA Committee brought in the responses that they received. We assembled the categories of types of responses that were given.

Advisement & Tracking

General advising/ Mandatory advising/ Help students decide whether they will do this in a face-to-face or online setting.

Situation-specific advising – Triggered automatically. They are looking at advising software that will make some of the advising issues automated. Make the communication between faculty, advisors about a student or situation more streamlined and automated.

Degree Maps – All colleges would benefit from using degree maps to help the student to stay on track on what courses to take each semester.

Improved tracking/advising interface - This is in work. A College of Science advisor indicated that the Student Success Center uses a software program similar to Cattracks, but is more intuitive.

Automatic advising when majors change - Have a trigger when Majors change, then advising will take place for that student. Heather Chapman investigated why students change majors and found according to the data that,

“The number of times a student changes their major actually has a positive impact on graduation. The more times a student changes their major, the more likely they are to graduate. This may be due to the fact that we force students to choose a major as they start at WSU, and as they learn more they may find their initial choice is no longer what they want. It also may be the simple fact that those who change their major more are likely to have been here longer regardless.”

Meeting for advising also helps to create a rapport between advisors and students that may also contribute to student retention.

Encouraging students to take more credits per year - This is already underway. Flagging students with fewer than 30 hours in their previous academic year. Flag students that are within 30 hours of graduating. Offer some type of incentive to help them finish.

Curricular Changes-

Reducing Gen Ed Credit - There is a lot of discussion on this issue right now. Are General Education credits excessive? Steps are being taken to reduce the number of credit hours through offering WSU designated Gen Ed courses.

Eliminating Bottleneck Classes – Feedback received was related to developmental math and Quantitative Literacy credits. Less about how often classes are offered and more about the challenge that students are having to get through them.

Money would be the big incentive for students. Everything beyond 11 credits is free. Because of the high GPA required in some programs, students take fewer classes to achieve a good GPA instead of taking more credits per semester and failing a class. This will take the student longer to get their program. Even though we are trying to improve graduation and retention, we should not consider lowering the standards, especially in the math related classes.

Improving the convenience of course offerings

This was a suggestion to offer more required courses on the Davis campus - evenings and weekends. What the students find convenient isn't always what the faculty agree with as convenient. That would be an option that is important to pursue. In smaller programs, you run into an enrollment issue, where 5 students enroll at a unique time and then faculty question if they really want to teach that small of a class. Need an incentive for the faculty member to come in on a weekend or teach at night.

Financial Incentives

The Office of Institutional Effectiveness found that the factor with the most impact on a student's odds of graduating is whether or not they received financial assistance in the form of scholarship/grants/waivers of some kind. This varies across campus. Students that take out loans are more serious about getting their education finished. The data didn't include loans as a factor.

Distributing scholarships broadly - Major Advancement scholarships/Tuition assistance – The cost of one semester waived, satisfactory GPAs, on schedule for graduation, include mini-rewards (gift cards at Campus Stores for textbooks).

Engagement

Enhancing first-year Experience for all first-year students.

Informing students about resources available on campus.

Expanding concurrent enrollment. These students are more likely to graduate from WSU.

Promoting and publicizing students' success alongside faculty recognition. Colleges recognizing students and faculty during each semester in a newsletter.

Faculty and Department Chairs reaching out to students who discontinue school or face significant challenges.

Surveying students who leave WSU (transfer away, drop out, etc.). What can be done to help get them back on track.

4. GEIAC – Leigh Shaw, Chair

Report on the Gen Ed Revitalization Town Hall Meetings and the status of PS/LS Gen Ed Renewal.
PS/LS Gen Ed Renewal

35 courses were reviewed; 20 PS (5 departments) and 15 LS (7 Departments)

Two courses in Physical Sciences were placed on probation.

1. GEOG 1000, Natural Environments of the Earth, was placed on probation for failing to provide assessment data on all learning outcomes.
2. HNRS 1500, Perspectives in the Physical Sciences, was placed on probation for only providing data from 1 course (thus failing to meet the renewal policy minimum of two semesters of assessment data).
Two courses in Life Sciences were placed on probation.
 1. ANTH 1020, Biological Anthropology, was placed on probation for failing to submit a renewal application. This course is unique in the PS/LS group as it is the only course that also carries Diversity (DV) attributes.
 2. ZOOL 1010, Animal Biology, was placed on probation for failing to provide assessment data on all learning outcomes.

The courses placed on probation will submit an action plan by the Curriculum meeting on 1/19/2017. The plan will include a timeline and method for collection assessment data in the GE course in at least one semester of the following academic year. Three new GE PS/LS courses (PHYS 2090; ZOOL 1110; ZOOL 2200) were in the list of renewals. The meeting was instructive and the committee was well read on the proposals. The renewal forms were pretty clear. The forms will be reviewed to make sure they are understandable. The Creative Arts and Humanities Renewal forms will be created for next year's courses.

Revitalizing General Education

Four town halls were held between 28 Sept and 19 October. There were just over 150 attendees between all the meetings. Most of these were at the first meeting with Dr. Paul Hanstedt. Mostly faculty, but there were quite a bit of students. There were also staff in attendance. There were clicker questions at the meetings. There was shift before attendees were split whether our current Gen Ed structure was effective for students. 48% agreed and 52% disagreed, after the town hall 67% disagreed that the current structure was effective. The data suggests that nearly everybody but two people, didn't think that Gen Ed should be "more meaningful". A follow up survey was sent out based on four questions from comments and notes. The question was about the beliefs attitudes skills and knowledge that students should get from Gen Ed. There were four that were in the survey: critical Thinking and analysis, communication skills broadly, multidisciplinary perspectives and problem solving. Will find out the information gathered from the survey before Senate meeting. The GEIAC is forming a subcommittee to be tasked with trying to hash this out. The data is helpful to suggest that we have buy in across campus to do this work. Then it becomes the task of if we have these shared learning outcomes what do they look like? How do we operationalize them? In light of the LEAP outcomes and meeting rubrics for assessment and what would signature work look like in Gen Ed with some sort of common rubric. Those would be the tentative charges for the subcommittee. It would come with a progress report by our January meeting. Hoping for a clear plan by the end of the year about going forward. It just depends on how long this will take to hash out. Will clarify on who attended meetings by faculty, staff and students. The Town Hall lecture video will be posted on website for anyone to view. Will be finding out where this will be posted.

Are any of the courses on probation a problem? All courses are okay, except for the Anthropology. No data has been submitted yet. Concerned about the Diversity Assessment. It should be easily resolved, it is just getting a look at the data. Any objection on forming the subcommittee? No objections were made.

5. ARCC and RSPG – Fred Chiou, Liaison

Funding Sources Webpage created and linked on the Faculty Senate Webpage.

ARCC-Charge 6 – In collaboration with RSPG, consider the creation of a master web page for faculty funding and grant resources including an outline of criteria for all funding opportunities.

The webpage was created by input from both ARCC (Shannon McGillivray) and RSPG (John Armstrong) and linked to the Faculty Senate Webpage. This will put all of the funding and grant resources in one area for the

convenience of faculty. This will complete ARCC-Charge 6. This information item will be put on the Faculty Senate Agenda, 10 November.

Action Items

6. Salary Benefits, Budget and Fiscal Planning, (SBBFP) – Gary Johnson, Acting Chair, Faculty Senate Approval of the Sub Committee on Salary Negotiations with Administration (Per PPM1-13, Article B-V, Section 4.10) Members: Doris Geide-Stevenson, Faculty Senate Chair, Laine Berghout, Salary Committee Chair, and Shelly Costley, Salary Committee Member.
>Motion to move this subcommittee forward for Faculty Senate approval.
7. Constitution Review, Apportionment and Organization (CRAO) – Melina Alexander, Chair
Present the apportionment. The number of Senators for 2016-17 remained at 39. Committee members felt that faculty were fairly represented. Members were assigned to find out from their specific college to determine if faculty felt underrepresented. This information should be ready by January. What was the conclusion on Adjunct faculty representation? This is one of our charges for this year to look at that. We are assuming that if they have any kind of concern, they can bring it to the Senator from their college. Are they looking at one Adjunct member to represent the whole adjunct faculty across campus or one from each college? We don't really know how that will play out. Some colleges have more adjuncts than others and the needs are very diverse. This will be determined. LEAP is being counted under a college. Not sure which one. There is another charge to look at other groups not under a specific college. A suggestion was made to look at how many student credit hours are generated by adjuncts by each college.
>Motion to move the 16-17 faculty apportionment to Faculty Senate approved.
8. Program Discontinuance on Entrepreneurship Certificate – Gary Johnson, Acting Chair, Faculty Senate
Review the proposal in Curriculog. (See 3 November 16 Agenda)
Goddard School of Business & Economics - Business Administration
Jeff Stegall, Dean of GSBE gave information on why this certificate is being discontinued. Three years ago a Entrepreneurship minor was started. It began to do better than the certificate, the courses under the certificate were no longer being taught. There are 40 students completing this minor and they are working out very well. There were two certificates awarded. There are no students in the minor right now.
>Motion to move the Program Discontinuance on Entrepreneurship Certificate to Faculty Senate approved.
9. University Curriculum Committee – John Cavitt, Chair

See 6 October 2016 and 3 November 16 Executive Comm Agenda in Curriculog for Curriculum to be reviewed. If you need instructions on how to access Curriculog or the Agenda, please contact Brenda, 6233

6 October 2016 Curriculum

HEALTH PROFESSIONS

Masters in Nursing – Melissa Neville

Program Proposal Changes – Substantive

Master of Science in Nursing

Nurse Leader: Educator Track Graduate Certificate

Nurse Leader: Executive Track Graduate Certificate

New Course Proposals

MSN6110 Translating Research and Evidence into Practice

MSN6130 Theoretical Foundations of Nursing Practice

MSN6170 Teaching Strategies

MSN6255 Leadership & Accountability in Advanced Nursing

MSN6710 Advanced Physical Assessment

MSN6720 Advanced Pharmacology

MSN6730 Advanced Pathophysiology

19 October 16 Curriculum

ARTS & HUMANITIES

Performing Arts – Shi-hwa Wang

Program Change Proposal

Bachelor of Music Instrumental Performance

Performing Arts – Amanda Sowerby

Program Change Proposal

Dance (BA)

Performing Arts – Daniel Jonas

New Course Proposal

MUSC 2401 Musical Improvisation

English – Mali Subbiah

Course Deletion Proposals

ENGL 5010 Introduction to Linguistics

ENGL 5020 Introduction to the Study of Language for Teachers

ENGL 5050 Grammar, Style, and Usage for Advanced Writing

ENGL 5110 Writing for Teachers

BUSINESS & ECONOMICS

Economics – Brandon Koford

Program Change Proposals

Associates in Business & Economics

Economics Teaching Minor

HEALTH PROFESSIONS

Radiological Sciences – Sally Cantwell for Lonnie Lujan

Course Deletion Proposals

RADT 5443 Clinical Pathways

RADT 5463 Problem Patient Management

RADT 5473 Invasive Imaging Procedures

RADT 5865 Clinical Preceptorship

RADT 5868 Final Competency Assessment

ENGINEERING APPLIED SCIENCE AND TECHNOLOGY

Professional Sales – Blake Nielson

Program Change Proposal

Professional Sales (BS)

>>End of Proposals<<

DISCUSSION: All proposals were well prepared and were passed unanimously. There were a few that were moved back to faculty to work on and they aren't listed here, but will move back to Curriculum committee next month. No further discussion was made.

>Motion to move all the proposals as a package to Faculty Senate approved.

10. Other Items

ASSA Committee Member Replacement: Kristy Baron, HP replaces Carol Naylor, HP

>Motion to move the ASSA Committee Member Replacement (Kristy Baron, HP) to Faculty Senate approved.

Meeting adjourned at 4:05 pm.

Next Faculty Senate Meeting: Thursday, 10 NOVEMBER 2016, 3pm, Smith Lecture Hall, WB206-207