

FACULTY AUTHORED MATERIALS POLICIES AT NATION PEER INSTITUTIONS

University of Alaska Anchorage	http://alaska.edu/bor/policy/04-10.pdf	<p>General ethics and conflicts of interest policy, nothing specific to faculty authored textbooks required for purchase by students.</p>
Boise State	https://policy.boisestate.edu/governance-legal/conflict-of-interest-and-commitment/	<p>Faculty may not profit from assigning faculty created materials in faculty member's or department's classes. If spending of royalties is controlled by the faculty or the department, the price is to be reduced and/or profits or royalties are to be used for philanthropic uses within the university, such as scholarships.</p>
Utah Valley University	https://policy.uvu.edu/getPolicyFile/606_Adoption%20of%20Course%20Materials%20and%20Textbooks_01-21-1993_563a3ecf65db23201153c274.pdf Page 2 (5.3.1. – 5.1.4.6)	<p>All faculty authored materials must go through a review process, must be competitive in price to comparable materials, must meet copyright laws, if materials are non-refereed they must be approved by the committee, must fill out required forms, prohibited from selling directly to students, must go through publishers to make for commercial use.</p>
Northwestern State University of Louisiana	http://facultysenate.nsula.edu/assets/Uploads/FacultyHandbook2013.pdf page 25 & 26	<p>The book will be reviewed by a selection committee, who will get feedback from two external reviewers. Documentation submitted will list all texts that are being considered in the selection process. The selection committee will prepare a summary of the strengths of the text compared to other texts on the same subject. The summary, supporting documentation, and comments from external reviewers will then be submitted to the department head and college dean for their approval. The dean will then prepare a formal recommendation and submit it to the University President for approval. When approved, the text will be submitted to the ULS Board for its approval. Nothing about financial royalties.</p>
University of North Florida	https://www.unf.edu/president/policies-regulations/02-AcademicAffairs/General/2_0520R.aspx	<p>Faculty may not demand or receive compensation or anything of value for requiring a student to purchase course materials, but, subject to the state ethics laws and collective bargaining agreements, may receive royalties or other compensation from sales of textbooks that include the instructor's own writing or</p>

		work. Do not see a review process, but there could be one not listed in policy.
Eastern Kentucky University	http://academicaffairs.eku.edu/sites/academicaffairs.eku.edu/files/files/facultyhandbook2013-14.pdf#_ga=1.254864718.756652351.1478194972 Page 30	If there is to be any financial gain to the faculty author from the materials then it must go through a review process. If no financial gain/royalties then it is NOT subject to the policies. Review shall consider appropriateness of the text for the course, the extent the text is used outside the university, cost effectiveness to students, and compliance with federal and state laws and university policies.
Northern Kentucky University	http://president.nku.edu/content/dam/President/docs/Agenda-and-Minutes/Board%20of%20Regents%20Materials%20Final.pdf Page 130	General conflict of interest statement, use independent judgment, refrain from using position to inappropriately further self-interests, when participating in transaction, disclose conflicts and remove self from further participation.
Ferris State University	http://www.ferris.edu/HTMLS/administration/academicaffairs/Forms_Policies/Documents/Policy_Letters/AA-Textbooks-Instructional-Materials.pdf	The faculty member must fill out the universities form and submit a copy of the book to the department head and the Dean for review. The form includes the book information, the cost, the benefit to the faculty member, and the rationale of why this book is the best choice. Documentation must be kept and made available within 24 hours in response to request for a list of required materials where faculty will benefit financially.
Youngstown State University		Unable to find any information concerning Faculty authored books
Clarion University of Pennsylvania		Unable to find any information concerning Faculty authored books