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EXECUTIVE COMMITTEE CHARGES FOR 2016-2017

Shannon McGillivray, Chair

Fred Chiou, Liaison

**Academic Resources and Computing (ARCC)**

***PPM 1-13, Article 5, Section 4.1: The Committee on Academic Resources and Computing shall recommend policies and operational procedures on the acquisition and utilization of computers and academic resource material.***

1. Allocate ARCC resources (Fall and Spring), including Dee Family Technology Grant funds, using consistent, objective, fair and reasonable criteria.

2. Review funding criteria and procedures for ARCC and Dee Family Technology for possible revision or clarification.

3. Assess faculty and possibly student computer needs, solicit faculty input and lobby for faculty computer-related interests.

4. Maintain close communication with other IT related entities on campus (for example, WSU Online and the IT governance council) in order to:

* Examine product implementation in computer labs and assess faculty input to determine if some products could be used on a campus-wide basis.
* Review (with computing support) and assess faculty concerns regarding standards and policies for hardware and software purchases.
* Provide the faculty point of view in regard to the review, discuss and communication campus wide, of the security policies, procedures, and practices to protect student, faculty, and staff data.

5. Create a structure that allows ongoing collaboration between ARCC and the IT Governance Council.

6. In collaboration with RSPG, consider the creation of a master web page for faculty funding and grant resources, including an outline of criteria for all funding opportunities.

7. Work with the IT governance council and appropriate faculty survey data to follow up on the recommendation from the Provost to develop of a 5-year Strategic Plan for IT that would address the following components:

* Duplication with computer support systems/personnel (ex, we have central support in Lampros and also IT support in some Colleges)
* Coordination of resources so that faculty know what is available and who to go to for what issue
  + Example: I have an issue with my office computer – do I call x7777 or contact my College IT person?
  + Example: who do I call for immediate support if there is an issue with a classroom computer?
* Work towards making computer set-up the same in every classroom at the University so that faculty can feel comfortable/confident in their ability to give a presentation in any classroom if necessary (Executive Committee recognizes this is difficult because the Colleges are responsible for their own classroom technology budgets, and in some cases the University funds classroom technology)