WEBER STATE UNIVERSITY

FACULTY SENATE AGENDA
3 pm, Smith Lecture Hall, WB206/207
Thursday, 19 January 2017

Go to the Faculty Senate Homepage http://www.weber.edu/facultysenate/default.html
Click on the 19 January 20167 Senate meeting.
<mark>**The Agenda will have the links to the items to be discussed at the Senate meeting.**</mark>

1. ROLL CALL

2. Review of the minutes from 8 December 2016 meeting.

Information Items

3. Memorial Tribute to Former WSU President Rodney Brady

4. Update on Weber State University Activities – Chuck Wight, President

Action Items

5. Program Discontinuance - Doris Geide-Stevenson, Faculty Senate Chair
   Health Administrative Services Graduate Certificate – Submitted by Carla Wiggins, MHA Program Director.

   See the **19 January 17 Faculty Senate Curriculog Agenda** to review the proposal Health Administration Graduate Certificate. (Access Curriculog to view the proposal)

6. University Curriculum Committee – John Cavitt, Chair
   See 19 January 17 Faculty Senate Curriculog Agenda for Curriculum to be reviewed. If you need instructions on how to access Curriculog or the Agenda, please contact Brenda, 6233
   (Curriculum was approved at the 7 December Curriculum Committee meeting.)

 EAST
Auto Technology – Scott Hadzik
Program Change Proposal
Automotive Technology (BS)
New Course Proposals
ATTC 4540   Automated safety & Convenience Systems
ATTC 4530   Hybrid & Electric Vehicle Systems

School of Computing – Brian Rague
Program Change Proposals
Computer Science (AAS)
Computer Science (BS)
New Course Proposals
CS 2630   Client Side Frameworks
NET   1030   Foundations of Computing
WEB   1030   Foundations of Computing

School of Computing - Hugo Valle
New Course Proposal
CS 3050   Enterprise Computing

School of Computing - Richard Fry and Thomas Bell
New Course Proposals
WEB   3200   Dynamic Languages for Web Development
WEB   3650   Human-Computer Interaction
WEB   4350   Advanced Web Programming

Engineering – Justin Jackson
New Course Proposals
EE 5110   Digital VLSI Design
EE 5120   Advanced VLSI Design
EE 5130   Advanced Semiconductor Devices
EE 5220   Image Processing
EE 5420   Digital Communication

ARTS & HUMANITIES
Performing Arts
Program Change Proposal Matt Choberka
ART (BFA)

EDUCATION
Health Promotion and Human Performance – Cass Morgan
OUTDOOR COMMUNITY RECREATION EDUCATION (OCRE)
New Course Proposal (Title change from 'Sales' to 'Retailing' and support of Professional Sales
Department)
OCRE   3400   Outdoor Equipment Production and Retailing
OCRE   3450   Adventure Travel and Sustainable Tourism
OCRE   3520   Risk Management & Legal Issues in Recreation Services
OCRE   4000   Recreation programming for Youth Development
OCRE   4500   Grant & Proposal Writing for Recreation
>>End of Proposals<<

3.   APAFT Committee - Sarah Steimel, Executive Committee Liaison to APAFT
    Review the documents linked to the Faculty Senate webpage 19 January.

A.   Charge: Evaluate PPM 8-11.IV.E.1 Student Evaluations to determine if other faculty, if needed, could also
view course evaluations.

"In an attempt to chart ongoing teaching performance, student evaluations shall be administered and compiled
by an impartial third party. Each year, all contract, non-tenured, and adjunct faculty members will have
student evaluations administered in every course taught, and each tenured faculty member shall have student
evaluations administered in at least two of the courses. The two courses to be evaluated each year will be
determined through consultation between each faculty member and his/her department chair. If the faculty
member and the chair cannot come to agreement on which two courses should be evaluated by the students,
the choice of courses to be evaluated will be subject to binding arbitration by the dean, after consultation with
the faculty member and the chair. The results of those evaluations shall be seen by the chair, the faculty
member, and those specified in the review process. The Department Chair, in consultation with the Dean,
may also choose to share the evaluations with those who have oversight/input into course assignments, hiring,
evaluating, and/or retaining of faculty, such as program directors/coordinators. The summaries shall be kept
on file in the office of the chair. In the case of the faculty member who is on tenure track or who is seeking
promotion, the chair shall send to the faculty member's professional file summaries of that faculty member's
student evaluations mentioned above, plus department averages for similar courses."

B. Review PPM 8-11,IV,E. Teaching (Evaluation of Faculty Members) with respect to minimum hours of teaching required for a probationary year to count towards tenure. Determine if further clarification or policy revision are necessary. Suggested changes are below:

E. Teaching

Teaching is defined as instruction conducted under the auspices of Weber State University.

Teaching activities may include, but are not limited to: classroom instruction, on-line instruction, laboratory activities, field work or field trips, supervising projects, preparation of course materials, and a variety of advisory, supervisory, or sponsorship roles including community engaged learning, undergraduate research, student clubs and organizations, events, and programs as well as other types of teaching activities. This category also includes the preparation and use of teaching materials such as course syllabi and other materials intended for instructional use.

It shall be the responsibility of the candidate and department to provide evidence of successful teaching experiences; therefore, teaching performance shall be evaluated by students, peers and appropriate administrators. Two or more teaching evaluations must be completed in each year of the candidate's probationary period. The evaluations shall include department or college-wide comparisons.

To be evaluated in the teaching category and to have the year count towards the probationary period, a candidate must teach a minimum of 12 hours or its equivalent as determined by the department chair and the dean. However, up to two ~~one~~ years for professionally related activities approved by the department chair and dean can be counted toward fulfilling this requirement. Equivalency for the Library will be determined by the director of the Library and the provost. Examples of professionally related activities include but are not limited to research, other contributions to knowledge, leadership in professional organizations, active pursuit of professional competence, administrative assignments, endowed chair positions, faculty governance positions, etc.

Note: Definition from PPM 8-11, III, D, 2.

"A rating consistent with college standards in **professional activities** such as research and other contributions to knowledge, leadership in professional organizations, and active pursuit of professional competence."

C. Evaluate policy regarding how program directors are selected and their role(s).

 i. By whom?
 ii. Do faculty vote to support?
 iii. Term length?
 iv. Is anything done differently depending on the number of faculty in that program?
     Should there be different guidelines if a program is of a certain size?

 Recommendation: The committee members contacted their respective Department Chairs and/or Deans to determine if it would be useful/helpful to better define the selection process, term length, and/or role of program directors. The overall feedback indicated that program directors are used in a wide variety of ways and attempts to create a policy to standardize a process would become a burden on many and limit the college's flexibility. The committee did recognize that colleges and/or departments could choose to develop their own policies/procedures related to program directors if they deemed it to be beneficial. Therefore, the APAFT Committee voted to not create any new policies related to the selection process, term length, or role program directors at this time.

D. Suggested change to PPM 1-19 Appointment of Department Chairs

 Prior to March 1

 When the position of the chair is to be filled by a member of the department faculty, the dean shall conduct

a written survey of the faculty on the slate of candidates. This survey should ask for either "yea" or "nay" on the acceptability of each candidate and should not be a vote between candidates. In the event that there is only one nominee for chair, the "yea" or "nay" survey is still required. The dean shall report the names of

any candidates receiving two-thirds majority support. The slate of those candidates receiving two-thirds majority support will then become the recommendation of the faculty to the dean for the position of chair. In the event no individual receives two-thirds majority support of all the faculty, the recommendation of the faculty to the dean shall be the candidate or candidates having at least simple majority support of the faculty. If there are no candidates with simple majority support, the dean will so advise the faculty and conduct another written survey of the faculty. The top two candidates from the previous survey will make up the slate for the second survey. The candidate receiving the most faculty support on the second survey will be the faculty recommendation to the dean.

If the position of the chair is to be filled by a person not presently a member of the faculty, a search shall be conducted in accordance with appropriate institutional hiring practices. When a majority of all faculty agree on a candidate from the outside to be chair, the faculty shall recommend that candidate to the dean for consideration.

11. Other Items

    Faculty Governance Award Nominations have been requested.
    H. Aldous Dixon Award Nominations have been requested.
    Committee Interest Survey has been sent out.

Next Meeting: Faculty Senate, 16 FEBRUARY 2017 at 3:00 pm, WB206-207