

MEMBERS - Listed Alphabetically

Eric Amsel (on Sabbatical 15-16)  
Diego Batista  
Nicole Beatty  
Thomas Bell  
Tim Border  
Bruce Bowen  
Casey Bullock, Admin.  
Cary Campbell  
Fred Chiou  
Bruce Davis, Admin. – Brian Stecklein  
Matthew Denning  
David Ferro, Admin.  
Electra Fielding  
Robert Fudge  
Afshin Ghoreishi - Absent  
Alicia Giralt  
Pepper Glass  
Kirk Hagen  
Alexandra Hanson  
Frank Harrold, Admin.  
Jeffrey Henry, Student Senator  
Michael Hernandez  
Tim Herzog – Tracy Covey  
Joan Hubbard, Admin. - Excused  
Gary Johnson  
Cash Knight, Student Senator - Absent  
Brandon Koford (Sabbatical Spr 2016) James Turner  
Brenda Kolwalewski, Admin.  
Tarl Langham, Student Senator  
David Matty, Admin. – Barb Trask  
Marek Matyjasik – Adolph Yonkee  
Madonne Miner, Admin.  
Molly Morin  
Brad Mortenson, Admin. – Excused  
Carol Naylor  
Casey Neville  
Kathy Newton  
Matthew Nicholaou  
Tanya Nolan - Rex Christensen  
Jean Norman  
Craig Oberg  
Matt Ondrus  
Jenn Ostrowski  
Carrie Ota  
Julia Panko  
Leslie Park, Student Success Center  
Richard Price – (For Eric Amsel)  
Clay Rasmussen  
Jack Rasmussen, Admin. Absent  
David Read

Rob Reynolds  
Andrea Salcedo, Student Senator - Absent  
Yas Simonian, Admin.  
Jeff Steagall, Admin. – David Read  
Brian Stecklein, Admin.  
Sarah Steimel – Alexander Lancaster  
Doris Stevenson- Jennifer Gnagey  
Norm Tarbox - Admin. - Excused  
Drew Weidman  
President Chuck Wight, Admin.  
Mary Beth Willard - Excused  
Jan Winniford, Admin.  
Catherine Zublin -- Becky Jo Gesteland

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New Senators 2016-17

Mark Denniston  
Scott Hadzik  
Rieneke Holman  
Justin Jackson  
Mark LeTourneau  
Pamela Payne  
Mohammad Sondossi - Absent  
Amy Stegen  
Stephen Wolochowicz  
David Aguilar-Alvarez

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Guests:

Ed Hahn, Faculty Governance Award Presenter  
Sally Cantwell, University Curriculum, Chair  
Becky Marchant – ASSA, Chair  
Leigh Shaw, GEAIC Chair  
Stephen Francis, APAFT, Chair  
Laine Berghout, SBBFP, Chair  
Drew Weidman, ARCC, Chair  
Colleen Packer, TLA, Chair  
Gail Niklason, Title

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Brenda Stockberger, Administrative Specialist

1. ROLL CALL
2. Approval of the minutes from 17 March 2016 meeting.

ACTION Motion to approve the minutes of 17 March 2016. There were two minor corrections.

MOTION Michael Hernandez

SECOND Casey Neville

OUTCOME Unanimous

3. Faculty Governance Award – Sally Cantwell, Chair University Curriculum and Craig Oberg, Faculty Senate Chair Ed Hahn, 2014-15 Faculty Governance Award Recipient, will present the awards.
4. Certificates to Outgoing Senators, Executive Committee, Committee Chairs and Student Senators for 15-16 Presented by Craig Oberg, Chair of Faculty Senate

### Information Items

5. Update on Weber State University Activities – Chuck Wight, President

This year we have earned 100% of the Performance Funding from the Legislature.

Carnegie Classification as an Institution has changed this year. In February, a letter was received a letter from the Carnegie Foundation informing me that we are no longer in their classification of institutions with medium size masters programs. We are now in the “large” master’s program category. We will have a new set of national peer institutions, a different set of institutions with which we compare ourselves on a regular basis. This makes our mission as an open enrollment institution that much more difficult. I am confident that we will be able to continue to fulfill that mission as we climb the classification ladder for universities. There were no other questions.

6. General Education, Improvement and Assessment Committee – Leigh Shaw, Chair Present the General Education Assessment Study for 2014-15.

We are continuing to improve with assessment over the past four years. This year 43% of courses being assessed. General Education courses being assessed at least once every three years is taking hold. More departments have assessment plans and are sticking to them. More departments are discussing their assessment data and working to improve the quality of assessment majors as well as their pedagogy. There is work to be done on Diversity outcomes. Most departments with Diversity courses have not developed or submitted evidence of learning rubrics or assessed their Diversity outcomes. This lack of assessment data is going to be a problem when these courses come up for renewal. Over half of the Diversity courses are Creative Arts and Humanities. These are all up for renewal in Fall 2017. The remainder, just under half are Social Sciences courses which are up for renewal in Fall 2018. At renewal you need to have at least two semesters of assessment data not just on your primary attributes, but also on Diversity. Share this report with your college and departments. Dean’s and Chairs will be contacted to commend and comment on areas that need improvement. Should be using this data to help ensure that we are delivering quality general Education courses to our students.

The first round of WSU courses will be taught this fall. Four courses in the fall and 2 in the Spring. Talk to your colleagues and develop an exciting course to be offered as a WSU course. They will need to be approved this fall in order to be taught the next year.

Thanks to you as representatives of the various colleges and departments for continuing to improve the assessment and teaching of the General Education courses. You are commended for your efforts. Thanks also to the GEIAC members for the efforts made in the time spent working on this committee. Many hours have been spent on approving the WSU courses, discussing learning outcomes and assessment data. Have worked with the University Curriculum Committee to revise and clarify policy and working on broader reforms to the structure and quality of Gen Ed that will be coming in the future.

## WSU Course Designation Amendment Clarification

*"Students may take as many WSU courses as they wish, but only the non-overlapping GE attributes from subsequent WSU courses will count toward GE requirements. For example, a student who passes WSU 1560 (SS/HU) completes SS and HU attributes in her GE requirements. If she then passes WSU 1680 (SS/PS), she will complete only the non-overlapping PS attributes in her GE requirements."*

The language of the amendment was clarified to match the intent behind the double dipping concern. This will be included in the public relations information given to students.

This item is for Information only.

### 7. Fall 2015 ARCC Awards – Drew Weidman, Chair

See the item on the 14 April 16 Agenda on the Faculty Senate Webpage.

Three projects were awarded funding from the colleges of EAST, Education, and Arts & Humanities. Two were given full funding and one was given partial funding. The total amount funded was \$21,115.00. The report on Spring 2016 will be given at a Senate meeting in the Fall. Thanks to the committee for their hard work and dedication in reviewing submissions this year.

This item is for Information only.

### 8. WSU Athletics Academic Report – Craig Oberg, Faculty Athletic Representative

See the item on the 14 April 16 Agenda on the Faculty Senate Webpage.

Our athletes are continuing to maintain the score of 930. We have surpassed the institutional goal of 950. There has been a lot of work by the academic advisors and many others who have helped our student athletes be successful. More information is available on the report on the Faculty Senate Webpage.

This item is for Information only.

### 9. Teaching and Learning Forum – Colleen Packer, Chair

This is the results of Charge 6 (see below) from the Executive Committee this year.

Charts are linked on the Faculty Senate Webpage. See Item 9. Comparison of Methods Used to Evaluate Teaching Effectiveness for Faculty Reviews: Look at student evaluations and how those play into reviews with teaching effectiveness. A survey was developed and distributed to all Department Chairs and Program Directors. There were 55 sent out and 33 responded and 28 were finished. The Comparison of Methods Used to Evaluate Teaching Effectiveness for Faculty Reviews is located on the Faculty Senate Webpage, Item 9 on the agenda. The graph shows a comparison of the ways that teaching effectiveness is measured by different departments. All use a variety of methods to evaluate teaching effectiveness. Also found that if a department or individual faculty member is invested in getting students to complete the evaluation, they tend to get higher response rates on student evaluations than departments with faculty who are less invested. Things department did to encourage students was that they gave incentives, extra credit, take students to the computer lab, they gave the evaluation as an assignment, class time to complete evaluations, bring in a set of iPads to class for students complete the evaluation in class. Two departments count student evaluations 90 – 100% to determine teaching effectiveness. Four departments never evaluate teacher effort and effectiveness at any level of review. All this information is anonymous. Over half of the department chairs are unhappy with the current student evaluation instrument that they are using. The raw numbers are online. This survey gives an idea of what is going on in terms of the different methods of evaluating teaching effectiveness. The Department of Institutional Effectiveness did a great job sending out the survey with the help of Gail Niklason, Executive Director, Instructional & Institutional Effectiveness. Thanks to the TLA committee for the wonderful job they have done.

TLA Charge 6. Create an inventory of departmental/program teaching assessment practices with special focus on the use of student evaluations of teaching and lead discussion and dissemination of research on best practices with regard to teaching assessment.

This item is for Information only.

## Action Items

### 10. Faculty Senate Standing Committees and Chairs for 2016-17

The Faculty Senate Standing Committees and Chairs for 2016-17 was moved to approve.

MOTION Rob Reynolds  
SECOND Alexandra Hanson  
OUTCOME Unanimous

### 11. Faculty Board of Review 2016-17 (Ballot will be clipped to your Name Plate. Please leave clip.)

*Rick Ford (S), Thom Kuehls (B&BS), Scott Rogers (A&H), Mike Cena (ED), and Rick Orr (EAST)*  
*Three will be elected to serve a two year term and the other two will serve as alternates.*

**Results of the vote were: Mike Cena (ED), Thom Kuehls (B&BS), Rick Ford (S). Alternates will be: Rick Orr (EAST) and Scott Rogers (A&H).**

### 12. University Curriculum Committee – Sally Cantwell, Chair

**See proposals in Curriculog – Click on Agendas in Gray Menu Bar, then click on 14 April 16 Faculty Senate Agenda or My Tasks Tab to review proposals. If you need instructions on how to access Curriculog, please contact Brenda, 6233**

#### Remove Computer Literacy from General Education Requirements

The University Curriculum Committee made a recommendation to remove the deletion of Computer Literacy from General Education. The committee approved the recommendation. The existing courses will not be deleted and the proficiency testing will continue. Only the Computer Literacy requirement of General Education would be removed. This was discussed earlier in the year that the School of Computing will be implementing a Computer Literacy Center for students as a place for students to gain the knowledge if needed.

A motion was made to remove Computer Literacy from General Education Requirements.

MOTION Amy Stegen  
SECOND Casey Neville  
OUTCOME Unanimous

The Curriculum PPM has been updated to reflect the Curriculog procedures, addition of Graduate Council (Master's only) step and General Education Improvement and Assessment Committee (General Education Proposals only) step, and changed the sequence of the Library step. Any "new" General Education courses will be reviewed by General Education Improvement and Assessment Committee before the proposals come to University Curriculum Committee.

A motion was made to approve the Curriculum Policy & Procedures document with the changes recommended by the University Curriculum Committee.

MOTION Rob Reynolds  
SECOND Carol Naylor  
OUTCOME Unanimous

Curriculum listed was approved at the 23 March 2016 University Curriculum Committee Meeting.

#### ARTS & HUMANITIES

English Literature – Sian Griffith  
Program Proposal Changes- Substantive  
Creative Writing Emphasis, English (BA)

#### **New Course Proposals**

ENGL3240 Writing Creative Nonfiction

ENGL3355 CW: Creative Nonfiction Forms and Craft  
ENGL3360 CW: Short Story Forms and Craft  
ENGL3365 CW: Novel Forms and Craft  
ENGL3370 CW: Poetic Forms and Craft  
ENGL3375 CW: Forms and Craft Notebooks and Journals  
ENGL3380 CW: Screenwriting Forms and Craft  
ENGL3610 American Literature I  
ENGL3620 American Literature II  
ENGL3650 British Literature I  
ENGL3660 British Literature II  
ENGL4560 Contemporary Lit for Creative Writers  
ENGL4930 Visiting Writing Master Class

Foreign Language – Tom Matthews  
New Course Proposal  
FL 3116 Pop Culture: Film, Media & Entertainment

#### EAST

School of Computing – Kyle Feuz

#### **Course Deletions**

NTM 2610 NetWare Administration  
NTM 4990 Senior Project

#### EDUCATION

Athletic Training and Nutrition – Jenn Turley  
New Course Proposal  
NUTR 4440 Advanced Human Nutrition

NUTR 4990 Senior Seminar  
New Program Proposal  
Nutrition Education Bachelors of Science

#### SOCIAL & BEHAVIORAL SCIENCES

Social Work – Kristina Moleni and Cori Tadehara  
General Education **Social Sciences** Proposal  
SW2100 Human Behavior and the Social Environment  
Course Revision Proposal  
SW2100 Human Behavior and the Social Environment I  
General Education **Social Sciences** Proposal  
SW2200 Issues in Diversity  
General Education **Diversity** Proposal  
SW2200 Issues in Diversity  
Course Revision Proposal  
SW2200 Issues in Diversity  
>>End of Proposals<<

Curriculum proposals were voted on as a package with none being pulled out.

MOTION        Matt Nicholaou  
SECOND        Rob Reynolds  
OUTCOME      Unanimous

No discussion on proposals.

13. Salary, Benefits, Budget & Fiscal Planning Committee - Laine Berghout, Chair (Information Item)  
CUPA Comparisons Report – See PowerPoint presentation on Faculty Senate Webpage for complete information.

A summary of the PowerPoint slides was given. Recent Cost of Living Changes, Utah – Cost of Living, Colleges Percentages of Equitable CUPA Averages, WSU Faculty Salaries Compared to College University Personnel Association National Averages. You can go to your Faculty Dashboard to link to the Faculty Equity Model.

This item was information only.

14. Appointment, Promotion, Academic Freedom and Tenure – Stephen Francis, Chair

Charge 4 – Review PPM 8-11 (Evaluation of Faculty Members) with respect to community engaged teaching, scholarship and service once the findings of the study are provided.

a. The committee has a recommendation for PPM 8-11 Evaluation of Faculty Members – See Faculty Senate webpage for the recommendations to the policy.

Appointment, Promotion, Academic Freedom and Tenure Committee has made a recommendation to PPM 8-11 to fulfill Charge 4 to include Community Engaged Teaching and scholarship and service in the policy.

A motion was made to accept the recommendation to PPM 8-11 from the Appointment, Promotion, Academic Freedom and Tenure Committee.

MOTION David Ferro  
SECOND| Kirk Hagen  
OUTCOME Unanimous

b. Arts & Humanities Tenure and Post-Tenure Document -- See Faculty Senate webpage for the recommendations to the document.

Added terminal degree information to the document and added a section on Alternative Procedure for Completing Post-Tenure Review (Performance Compensation Plan) in the Post-Tenure section of the document and dated guidelines in the document.

c. Arts & Humanities recommendation to PPM 8-11 Evaluation of Faculty Members – See Faculty Senate webpage for the recommendations to the policy.

Arts & Humanities added terminal degrees into PPM 8-11

b and c are combined in the motion to accept the changes on PPM 8-11 and the Arts & Humanities Tenure and Post-Tenure Document.

MOTION Rob Reynolds  
SECOND Matthew Nicholaou  
OUTCOME Unanimous

15. Admissions, Standards and Student Affairs Committee – Becky Marchant, Chair

Recommended changes to PPM 6-22 Student Code/Handbook

This change is a result of a Charge given to the ASSA committee from Fall 2014 to remove the procedural section from the policy. This is to allow the procedures to changes without having to change the policy every time. A committee was created to do that included Eric Amsel, Jeff Hurst, Bruce Bowen, Stephanie Hollist, Sandi Weber State University, and Patrick Thomas. They did an amazing job and put a lot of time into this effort. This revision was approved by WSU Student Senate. Information will get out to the students so that they will know how to submit an appeal. ASSA has been a great committee and has put a lot of work into assignments.

MOTION Amy Stegen  
SECOND Casey Neville  
OUTCOME Unanimous

16. Other Items - No other items were discussed.

Meeting completed at 4:30 pm.

This is the final Faculty Senate meeting for this year (2015-16).

**SAVE THE DATE: TUESDAY, 9 AUGUST 2016 FACULTY RETREAT**  
(DATE CORRECTED)

Watch your email for more information on the Retreat.

The meeting dates for 16 -17 Academic Year will be sent out soon!  
(Reserve you Thursdays)

Thank you for your service in Faculty Governance.

**HAVE A GREAT SUMMER!**

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