

MEMBERS - Listed Alphabetically

Eric Amsel (on Sabbatical 15-16)
Diego Batista
Nicole Beatty
Thomas Bell
Tim Border
Bruce Bowen
Casey Bullock, Admin.
Cary Campbell
Fred Chiou – Rick Orr
Bruce Davis, Admin.
Matthew Denning
David Ferro, Admin.
Electra Fielding
Robert Fudge
Afshin Ghoreishi
Alicia Giralt - Excused
Pepper Glass
Shandel Hadlock, Student Success Center
Kirk Hagen
Alexandra Hanson – Jeanett Harris
Frank Harrold, Admin.
Jeffrey Henry, Student Senator
Michael Hernandez
Tim Herzog – Laine Berghout
Joan Hubbard, Admin.
Gary Johnson
Cash Knight, Student Senator
Brandon Koford
Tarl Langham, Student Senator
David Matty, Admin. – Laine Berghout
Marek Matyjasik – Rick Ford
Madonne Miner, Admin. - Ryan Thomas
Molly Morin
Brad Mortenson, Admin. - Excused
Carol Naylor

Casey Neville
Kathy Newton
Matthew Nicholaou
Tanya Nolan
Jean Norman
Craig Oberg
Matt Ondrus – Kent Kidman
Jenn Ostrowski
Carrie Ota
Julia Panko – Jessica Greenberg
Richard Price – (Eric Amsel)
Clay Rasmussen
Jack Rasmussen, Admin. - Chloe Merrill
David Read
Rob Reynolds (Sabbatical Fall 15) – Barrett Bonella
Andrea Salcedo, Student Senator - Absent
Yas Simonian, Admin.
Jeff Steagall, Admin.
Brian Stecklein, Admin. - Excused
Sarah Steimel
Doris Stevenson
Norm Tarbox - Admin.
Ryan Thomas, Admin.
Drew Weidman
President Chuck Wight, Admin. - Excused
Mary Beth Willard Excused
Jan Winniford, Admin.
Catherine Zublin

Guests:

Sally Cantwell, University Curriculum Chair
Laine Berghout, SBBFP Chair
Stephen Francis, APAFT Chair

Brenda Stockberger, Secretary

1. ROLL CALL

2. Approval of the minutes from 15 October Faculty Senate Meeting.

MOTION Motion to approve the minutes from 15 October Faculty Senate Meeting by Kathy Newton.

SECOND Carol Naylor

OUTCOME Unanimous

DISCUSSION None.

Information Items

3. Update on Weber State University Activities – Jan Winniford. Vice President for Student Affairs, for Chuck Wight, President, Weber State University

Comprehensive Campaign goal of 125 million dollars and culminate officially at the end of June 2016. As of the last report, the current balance is at 128,308,000 dollars which is an accomplishment. There will be some celebrations in the spring to honor the donors.

There was an article that came out recently the Higher Ed Commissioners office puts out a newsletter that there is institute for college access and success ranked Utah as having the lowest average student debt in the nation. Utah's average loan debt is \$18,921 that is for public, private and non-profit 4-year universities and the national debt average is \$29,000. At Weber State University, our average loan debt is \$15,000. The Dream Weber Program is the contributing factor in keeping debt low. This program started a few years ago for students that make below the \$40,000 income level can get tuition and fees paid for.

Regent's meeting Chief Academic officers are presenting to completion agenda forward to help increase completion rates. 30 and 3 initiative the pathways, students are taking to fulfil QL. Chief Student Affairs officers are also doing a presentation on some of the issues and challenges that are being seen in today's students. The trends and things they are trying to respond to those issue. Topics Demographic Changes, Increasing complexity in the number of students that have mental health issues, or psychological needs Impact on the students as well as our counseling centers and other areas of the university that are exhibiting destructive behaviors lots of issues to be discussed. Talking about the external mandates that we are facing in Higher Ed, what this is doing for us in terms in the ways we are having to work with students, like the Clery act and violence against women, sexual assault, Title 9. Need to raise awareness on those issues.

Money Management Center – a Financial Literacy Program. Ed Hahn and Jennifer Gnagey have been partnering with creating a website and to push information out to students and do presentations consultations. To help students be able to understand personal finances, what resources are available, how they manage their money, and how to avoid the debt issues. Help in raising awareness on credit card issues. There are classes that cover those things, but they are trying to cover a broader group of students to help deal with those realities. Encourage students to take advantage of the resources that are available to them.

Weber State University was selected as one of five universities in the country that received the 2015 Higher Ed Civic Engagement Award. Brenda Kowlewski was able to represent Weber State for the award.

A member of the WSU Softball team - Mackenzie Corta's father recently died after battling a brain tumor. Another student athlete showed support for her family. They encouraged two hundred WSU athletes to write personalized letters to the family. The mother sent a thank you letter to President Wight to let him know what that meant to her and her family. The caliber of the athlete's here at Weber State University that would take the time to write and express caring thoughts to her family was touching.

4. Report on WSU Improvements - Norm Tarbox, Vice President of Administrative Services

Facilities update - Accomplishment of projects over the summer. Full systems renovation of the Miller Administration building was completed in 91 days. Oakland construction worked on this and was on schedule and budget.

The Wattis Building is on the schedule to have a renovation in the Summer of 2016.

Renovation on the Northrup Grummond building – It's new name "D-13" on the Davis Campus. This was done during last summer also. It is home to the Nuames School during the day and WSU classes at night. Davis Campus has gone from 1 building to 4 major buildings in the last several years.

Future projects – Tracy Hall Science Center - The crane came down recently. The building is 77% complete. The classroom wing is about 85% complete. The lab wing is a little farther behind. Beginning in March, furniture will start being moved into the building. Faculty will be able to move their belongings as soon as Spring semester is over. The lab wing is scheduled to be complete by June 1. If the schedule holds, faculty and staff will have time to move in and get the building set up before Fall Semester begins.

Stewart Library Renovation – progress is moving forward with design and plan to be renovation in May 2016. This will be a twelve month project. It will honor the space allocation decisions made as an institution moving forward. Oakland Construction will be working on this project.

Social Sciences Building - This project has yet to be funded. There is a program process which is a narrative description and some pictures of what is to be done with the building. There is a first cost estimate as well. The task now is to find funding. Planning to work on funding with the Legislature in January to get the project higher on the list.

Weber State University Farmington Station – a new Continuing Education Site. This is on the top floor of one of the office/retail buildings. There are many types of programs to attract professionals from Salt Lake City to come to this area and take graduate classes.

Campus Master Planning Process – last comprehensive campus master plan was finished in 2002 and everything identified on the plan has been accomplished. Have contracted with architects to help with the next generation campus master plan. This will focus on 28 acres of land in Hooper, that are slated for Weber State West that will exist in the future. A first draft master plan will identify building sites, entrances and exits and where to pull utilities from. There are plans to update the Davis Master Plan. The next project at the Davis campus will be to create a main entrance into campus. For the Main Campus the plan is to integrate a new transit route through campus. Ogden City has made a decision on the connection between WSU and McKay Dee Hospital and the downtown intermodal hub in term of route and mode. Bus rapid transit and will go up 25th street to Harrison and then enter campus on the northwest part of campus. Plans are to buy property south of campus so that we can connect physically to the Dee Events Center parking lot. This hasn't been integrated into the campus at this time. Watch for further developments.

5. Computer Literacy Center (CLC) Proposal – Brian Rague, Chair, Computer Science (This has the support of GEIAC and Executive Committee)

Computer Literacy Center (CLC) Proposal (This has the support of GEIAC)

Purpose: *To ensure all students achieve the computational literacy necessary to succeed in university coursework, academic research, and the workplace of the future.*

Overview: The ongoing, rapid evolution in computer devices and applications requires university instruction in the area

of computer literacy to be especially responsive to meet the needs of students and faculty. The proposed Computer Literacy Center (CLC) will serve the following members of the Weber State University (WSU) community:

Students: Entering and continuing WSU students possess widely varying levels of experience and knowledge about computer applications and operation. Both non-traditional students and those students caught on the wrong side of the “digital divide” are confronted with software technology challenges at the very beginning of their university careers. The CLC is intended to support students from all backgrounds to attain levels of computer competency appropriate to their specific academic needs. The CLC will also offer instructional support on advanced topics to prepare students for upper division courses and research investigations.

Faculty: Courses offered by various university departments and programs require students to demonstrate specific computer application skillsets. In almost all cases, this pre-requisite knowledge is a vital and necessary condition for student success in the course. If students are not adequately prepared, the faculty is often tasked with finding ways to assist the student in becoming current with the required technology. The CLC represents a key resource to ensure student competency in computer applications specifically defined by faculty to support courses instructed by faculty.

Operation: The CLC will welcome all students and offer instructional support related to computer literacy. The CLC will manage the production and catalog of online, interactive short-courses hosted primarily by the university Canvas LMS, which ensures that students will have a consistent educational experience. University faculty will be the principal subject matter experts for these customized Canvas courses. Both online and tutorial instruction will be responsive and targeted to the specific needs of the student and faculty course requirements. The CLC will manage assessment and certification records of student competencies, and will continue to offer current computer literacy courses NTM 1700/NTM 1701-3 and exams NTM 1501-4. Tutorial support will be provided primarily by university students. Initially, the CLC will have a full-time dedicated staff member to administer center operations.

Location: As part of the School of Computing in the College of Engineering, Applied Science & Technology (EAST), the CLC will be located on the third floor of Elizabeth Hall (Room EH 311).

DISCUSSION This is related to, but not directly connected with the General Education requirement for Computer Literacy. This center will benefit students and faculty. The center would provide assistance to students and get them to the specific level that is needed for a course. This can be identified as a prerequisite to a course. Identify the software that are needed for specific courses and students that could help teach it.

How would the Center be funded? Some funding will be involved in the development of specific curricula. There are pieces of this that could be put up on WSU online. There are some one-time costs that are easier to find than on going costs. The Provost’s office would be able to fund the one-time costs.

How would students be assessed on what level they are at? There would be a staff member and student lab aids to help students. More planning is needed to determine specifics of assessment.

Would this be a credit for the student? Can this be a prerequisite to a course? Faculty can set up the criteria for the prerequisites of their courses as needed. A student would have to take a test or take a course if they do not meet the requirements for the course they need to get into. Take this information back to your college and get feedback, this will be proposal will be refined as it goes forward.

Action Items

6. Curriculum – Final paper copies of Curriculum – Sally Cantwell, Chair, University Curriculum Committee
All Curriculum can be viewed on Curriculog.

EAST

Engineering Department– Justin Jackson

Program Change Proposal - Prefix

Electrical Engineering Program

Engineering Technology – Fred Chiou
New Program Proposal
Solar Photovoltaic Systems ~~Institutional~~ Certificate of Proficiency
New Course Proposals
EET 2180 Solar PV Systems
EET 2190 Solar PV Technical Assessment
EET 3180 Advanced Solar PV Systems

Concerned on faculty workload. Adjuncts will be teaching these courses and the labs will be operational.

GODDARD SCHOOL of BUSINESS & ECONOMICS
School of Accounting & Taxation – Therese Grijalva
Program Change Proposal
Bachelor of Science in Business & Economics

SCIENCE
Developmental Mathematics - Kathryn Van Wagoner
New Course Proposal
MATH 0970 Pathway to Contemporary Mathematics

Zoology Department– Brian Chung
New Course Proposal
ZOOL 3099 Teaching the Human Anatomy Laboratory
ZOOL 3100 Advanced Human Anatomy

HEALTH PROFESSIONS
Emergency Care & Rescue Department – Jeff Grunow and Bill Robertson
New Program Proposal
Bachelor's Degree in Emergency Healthcare Services
New Course Proposals
PAR3130 Mobile Integrated Healthcare
PAR4130 Capstone Seminar in Emergency Medicine Research

DISCUSSION – Curriculum Comment - Be sure that when a course overlaps with another discipline, the documentation is attached to the proposal. Communicate with everyone that the course involves.

MOTION	Motion to approve all curriculum listed by Richard Price
SECOND	Casey Neville
OUTCOME	Unanimous

7. APAFT Committee – Stephen Francis, Chair (Kirk Hagen for Stephen Francis)

Goddard School of Business & Economics Post-Tenure Policy
College of Engineering, Applied Science and Technology - Tenure/Post-Tenure Review Policy

MOTION	Motion to approve the Tenure Documents for Goddard School of Business & Economics and College of Engineering, Applied Science and Technology by Kathy Newton.
SECOND	Jenn Ostrowski
OUTCOME	Unanimous

DISCUSSION – EAST - Changes mainly have to do with name changes – College and departments. Few other changes in the document conducting course evaluations.
GSBE – reaffirms the meaning of the Performance Compensation Plan (PCP).

8. Salary, Benefits, Budget and Fiscal Planning Committee – Laine Berghout, Chair

Performance Compensation Plan Guidelines - Revised 2015

To: President Wight, Provost Miner, Faculty Senate Executive Committee
From: Laine Berghout, Chair - Salary, Benefits, Budget, and Financial Planning Committee
Date: Fall 2015
Subject: 2015 revised guidelines for implementing the Performance Compensation Plan

The proposed Performance Compensation Plan states:

Once every five or more years, faculty holding the rank of professor may elect to apply for a \$5000 increase in base salary by demonstrating that their teaching, scholarship, and service activities during the previous five years meet or exceed current university standards for promotion from associate professor to professor. This base salary increase may be awarded twice during a professor's career at Weber State University.

The proposed 2015-16 guidelines for this plan are:

1. All tenured faculty who are in at least their fifth year at the rank of professor and who have not undergone a successful Performance Compensation Plan review for at least five years will be eligible to apply. Tenured faculty may be awarded this salary increase **a maximum of two times** during their careers at Weber State University. (For the 2015-16 academic year, only those tenured faculty members who have held the rank of professor **for ten academic years** or more will be eligible to apply.)
2. Criteria for earning the Performance Compensation Plan salary increase will mirror university requirements for promotion from associate professor to professor. Application will consist of a completed Performance Compensation application form, not to exceed five pages, reflecting the applicant's professional achievements in the areas of teaching, scholarship, and service during the five-year period immediately preceding the application.
3. Applications to be considered for a Performance Compensation Plan salary increase will be due to the applicant's department chair by the Monday following the Thanksgiving Holiday weekend **(November 30, 2015 this year)**, with the pay increase for successful applicants to take effect the beginning of the next fiscal year.
4. The applicant's department chair and dean will review the application and each of them will make a recommendation to the provost. The provost will make the final determination of award. In the event of a conflict of interest such as application for the salary increase by a department chair or by a relation of the department chair or dean, **the department chair or dean shall recuse themselves and the chair of the College Ranking Tenure Evaluation Committee (if the chair is a member of that college) or another member of the College Ranking Tenure Evaluation Committee from that college (appointed by the Ranking Tenure Committee if the chair is not a member of the college)** shall review the application and make a recommendation to the provost regarding the application.
5. Financial support of the Performance Compensation Plan salary increase will be from money specifically intended to fund the Plan. It will not be drawn from funds obtained to address annual cost-of-living increases, equity adjustments, or merit increases. The Provost's Office will keep records of those individuals who have received Performance Compensation funds. When these individuals retire, the funds associated with Performance Compensation (\$5,000 for each instance of funds awards, up to a total of \$10,000) will not remain in their home colleges' budget lines, but instead, will return to the Provost's Office, to be used to continue funding the program.
6. Because funding is likely to vary from year to year and total funds available to support the Performance Compensation Plan in a particular year cannot be anticipated before applications are due, the number of faculty that receive a performance salary increase in a given year will be limited to no more than the number whose applications can be fully funded. As is true of all university-funded programming, in case of financial exigency, this program may need to be suspended.

Motion brought forward from the SBBFP committee.

OUTCOME Unanimous

DISCUSSION Some clarifications were made to 1, 3, and 4. (See highlighted text.)

9. Other Items

No other items were discussed.

Meeting adjourned at 4:10 pm

Next Meeting: Faculty Senate, Thursday, 10 December 2015 at 3:00 pm, WB206-207 Smith Lecture Hall