

Thursday, 3 December 2015  
2 pm, MA211K

**MINUTES**  
**AGENDA SETTING MEETING - Approved**

**\*\*\*All the items to be discussed at this meeting are available on the Faculty Senate Webpage <http://www.weber.edu/facultysenate/default.html> click on 5 November 2015 meeting for the agenda and go to the item numbers for the links.**

PRESENT: Ed Hahn for Nicole Beatty, Carey Campbell Kirk Hagen, Gary Johnson, Marek Matyjasik, Madonne Miner, Shelly Costley for Kathy Newton, Craig Oberg, Jenn Ostrowski, Doris Stevenson, and Brenda Stockberger

Excused: Chuck Wight

GUESTS: Sally Cantwell, Deborah Judd, Colleen Packer, and Becky Marchant

1. Approve the minutes from the 5 November 2015 meeting.

MOTION Motion to approve the minutes from the 5 November 2015 meeting with corrections listed in Discussion by Kirk Hagen.

SECOND Shelly Costley

OUTCOME Unanimous

DISCUSSION – There were corrections made to Items 3, 7 – Internationalization of WSU; Program Discontinuance. Those corrections have been made.

2. APAFT Committee – Stephen Francis, Chair – Deborah Judd came for Stephen Francis

Health Professions Tenure Document – Approved by APAFT, 17 Nov 2015

See the Faculty Senate Webpage, click on 3 December 15 meeting for the agenda.

ACTION Executive Committee asked for another vote from Health Professions faculty to show that faculty supports the document. Report the vote to the Faculty Senate office. ( Must be 50% vote) Make a summary of how this document was crafted and send this out to the faculty. Include this at Faculty Senate. If not received by Wednesday, Dec 9, the document will be postponed to the Faculty Senate meeting in January 2016.

MOTION Motion to approve the Health Professions Tenure Document contingent upon getting another vote from the Health Profession faculty on support of the document including a summary outlining changes to the document by Doris Stevenson.

SECOND Marek Matyjasik

OUTCOME Unanimous

3. University Curriculum Committee – Sally Cantwell, Chair

**See Curriculog Agenda in Curriculog for Curriculum to be reviewed. Go to 3 December 15 Agenda for list of Proposals or see the List of Proposals Attachment on your Email. If you need instructions on how to access Curriculog, please contact Brenda, 6233**

The following proposals that are not on the 3 Dec Curriculog Agenda, but they are in Curriculog. Go to the “All Proposals Tab” to locate.

### **General Education Proposals**

Diversity Gen Ed CHF1500 – Human Development - Carrie Ota

Social Science Gen Ed PEP2700 Sociohistorical Aspects of Sport – Chad Smith

Social Science Gen Ed POLS2400 Introduction to Law and Courts - Richard Price

### **Course Revision Proposal**

PEP3700 Recreation and Sports Facilities and Events Management – Cass Morgan

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### **3 December 2015 Executive Committee Meeting**

Approved by University Curriculum Committee 18 NOVEMBER 2015

#### EDUCATION

Masters of Education in Curriculum and Instruction

#### **New Program Proposal**

Graduate Certificate in Special Education – David Byrd, Masters Education

Health Promotion & Human Performance

#### **New Program Proposal**

Outdoor Community and ~~Outdoor~~ Recreation Education(OCRE); Emphasis #1 Community Recreation Administration (CRA) Emphasis #2 – Outdoor Adventure Recreation Administration (OARA) – Cass Morgan, HPHP

#### **Program Revision Change Proposal**

Recreation – Cass Morgan, HPHP

#### **New Course Proposals**

REC 2500 Introduction to Outdoor Pursuits – Cass Morgan, HPHP

REC 3320 – Adventure Programming - Cass Morgan, HPHP

REC 3500 – Community Recreation and Park Planning - Cass Morgan, HPHP

REC 3900 – Commercial Outdoor Recreation – Cass Morgan, HPHP

REC 4020 – Nature Interpretation - Cass Morgan, HPHP

REC 4300 – Trends and Ethical Issues in Recreation Services - Cass Morgan, HPHP

Health Promotion & Human Performance

#### **Program Prefix Change**

Human Performance Management – Molly Smith

#### **New General Education Social Science Proposal**

PEP2700 Sociohistorical Aspects of Sport – Chad Smith

PEP2700 Sociohistorical Aspects of Sport (Course Revision Proposal to add SS Designation)

#### **Course Revision Proposal**

PEP3700 Recreation and Sports Facilities and Events Management – Cass Morgan

Child & Family Studies

#### **New Course Proposal**

CHF3400 Development in Middle Adulthood - Mark Adams, Child & Family

Child & Family Studies (Not on EC agenda)

#### **Gen Ed Diversity Proposal New**

CHF1500 – Human Development - Carrie Ota

Course Revision Proposal

CHF 1500 - Human Development – Carrie Ota

## ARTS & HUMANITIES

Visual Arts and Design

### **Program Change Proposals**

ART BFA Studio Distribution Section – Mark Biddle, DOVAD

ART BFA Graphic Design Program – Mark Biddle, DOVAD

Design for Digital Media Minor, Mark Biddle, DOVAD

### **New Course Proposal**

ART 3410 Design Seminar for Juniors- Mark Biddle, DOVAD

### **Course Deletion Proposal**

ART4300 - Steven Wolochowicz, DOVAD

### **Course Revision Proposals**

Steven Wolochowicz, DOVAD

ART3310 Ceramics II

ART3320 Ceramics III Intermediate

ART4310 Ceramics IV Advanced

ART4320 Ceramics V the Artist's Identity

### **New Course Proposal**

ENGL4900 Internships in Literary and Textual Studies – Scott Rogers, English

## ENGINEERING, APPLIED SCIENCE & TECHNOLOGY (EAST)

### **Program Change Proposal**

Web and User Experience (BS) Laura Anderson

Web and User Experience (AAS) - Laura Anderson

Web Technology Minor - Laura Anderson

Computer Science

### **Program Change Proposal**

Computer Science Minor – Brian Rague

### **New Course Proposal**

CS3650 Human Computer Interaction – Robert Ball

Engineering Technology

### **Program Change Proposal**

Welding Emphasis, Manufacturing Engineering Technology (BS) Mark Baugh

### **New Course Proposals**

MFET 4315 Welding Robotics Mark Baugh, Engineering Technology

### **New Gen Ed Collaboration Courses for WSU Program**

WSU1560 (ENGL) Perspectives in Social Science and Humanities: Identity in the Digital Age - Luke Fernandez,

Computer Science - Originator

## HEALTH PROFESSIONS

Health Administrative Services

### **Program Change Proposal**

Health Administrative Services: Health Services Administration Emphasis and Long Term Care emphasis - Pat Shaw

## SOCIAL & BEHAVIORAL SCIENCES

Political Science & Philosophy

### **New Course Proposals**

POLS 4100 Free Speech in Law and Politics - Richard Price

POLS 4861 International Internships - Richard Price

### **Course Deletion Proposal**

POLS2060 Freedoms – Richard Price

POLS3060 Mock Trial

POLS4070 Sex Roles & the Law

### **New General Education Proposal Social Sciences**

POLS2400 Introduction to Law and Courts - Richard Price

### **New Course Proposal**

POLS2400 Introduction to Law and Courts - Richard Price

### **Program Change Proposal**

Legal Studies Minor – Richard Price

## SCIENCE

Chemistry

### **Program Change Proposal**

Biochemistry - ACS Certified (BS) – Tracy Covey

Chemical Technician (AAS) Tim Herzog

Chemistry – ACS Certified (BS) Tim Herzog

### **New Course Proposal**

CHEM 3610 Foundations in Inorganic Chemistry See Supporting Document in Google Drive Folder 18 Nov.

CHEM4250 Medicinal Chemistry

## DISCUSSION

The University Curriculum Committee will hold a Course proposal if the Program Change Proposal is not accompanying it. Any time the course proposal is substantive – you will need a Program Change Proposal.

CHF 1500 question on the comment about Social Work. This was resolved in curriculum committee. Social Work has wanted to add a course to a Gen Ed designation and they were told that it would be rejected in the past. CHF did not state on their proposal that there was a course close to theirs so Social work was given the go ahead to submit a request to add Gen ED to their course. This has been clarified.

**Holding** – WSU/ENGL1560 - the Executive Committee is requesting a letter of support to be sure that there is not overlap to IST1100 a Business Administration course. Pending a letter of support from Michael Stevens to Luke Fernandez, this proposal will be held.

**MOTION** Motion to approve the curriculum forward to Faculty Senate as a package with the contingencies stated in the discussion by Ed Hahn.

**SECOND** Shelly Costley

**OUTCOME** Unanimous

4. Discussion on Improving Retention Rates and Graduation Rates - Marek Matyjasik, Vice Chair  
With Colleen Packer, Chair, Teaching Learning and Assessment Committee and Becky Marchant, Chair,  
Admissions, Standards and Student Affairs Committee

Gather information and resources to help with improving retention rates and graduation rates

Recommend that Adrienne Andrews, Chief Diversity Officer be added to this taskforce, to look at underrepresented populations. Also suggested to attend meeting are Education Access and Outreach, and Executive Director for Access and Diversity, Enrique Romo or a member of the staff.

Meet in January to begin discussions.

5. Faculty Board of Review Committee

Selection of new member and Committee Chair due to Kathy Edwards Retirement in December. Bring recommendation for new member from the College of Arts & Humanities. A Full Professor is recommended.

Karen Moloney and Mark LeTourneau were nominated. To be contacted to see if available to serve.

6. Other Items

Textbook AdHoc Committee – Other issues coming up with this subject. This is becoming a hot topic and the policy needs to be updated to come into compliance with the way textbooks are ordered and utilized on campus.

Some course are moving toward epackets and having the course fees covers the epackets rather than the student purchasing the packet. Faculty want to propose course fees for this use, but there is no policy, they are in limbo at the moment. This needs to be pushed into action as soon as possible.

Send out a memo from Craig Oberg stating that this meeting needs to take place as soon as possible.

Teaching Loads – Kirk Hagen

Teaching Loads- what are the trends and the averages over time? Request some data by College and or departments. Full time faculty or Program to faculty. Data for the last five years.

Associate Provost Finalists – Madonne Miner

Attend presentation sessions for the candidates: Dr Jun Xing; Dr. Brenda Kowlalewski; Dr. Eric Amsel

Working with Human Resources – Hiring Faculty - Doris Stevenson

There have been some issues in working with Human Resources, specifically with the candidate search for international candidates. There have been problems with communication and the process takes an enormous amount of time to fill positions. It is beginning to start a pattern. What have other colleges experiences been? Have they had the same problems? Alert other colleges.

Dean's Promotion Process – Craig Oberg

Look into the selection of who reviews the Dean? Identify the gaps in the policy and make recommendations to correct.

Meeting adjourned at 3:25 pm.

**Next Faculty Senate Meeting: Thursday, 10 December 15, 3 PM, Smith Lecture Hall, WB206-207**

**Next Executive Committee Meeting: Thursday, 14 January 2016, 2 pm, MA211K**