*Proposed 9.10.15*

EXECUTIVE COMMITTEE CHARGES FOR 2015-2016

Drew Weidman, Chair

Jennifer Ostrowski, Liaison

Academic Resources and Computing (ARCC)

*PPM 1-13, Article 5, Section 4.1: The Committee on Academic Resources and Computing shall recommend policies and operational procedures on the acquisition and utilization of computers and academic resource material.*

Charges

1. Allocate ARCC resources (Fall and Spring), including Dee Family Technology Grant funds, using consistent, objective, fair and reasonable criteria.

2. Review funding criteria and procedures for ARCC and Dee Family Technology for possible revision or clarification.

3. Assess faculty and student computer needs, solicit faculty input and lobby for faculty computer-related interests.

4. Examine product implementation in computer labs to determine if some products could be used on a campus-wide basis.

5. Review (with computing support) standards and policies for hardware and software purchases.

6. Maintain close communication with other computer resource entities on campus, including CE and IT online instruction.

7. Align ARCC process with the ITAC (Information Technology Advisory Council) process.

8. Review, discuss and communicate campus wide, the security policies, procedures, and practices to protect student, faculty, and staff data.

9. Recommendation from the Provost that we develop of a 5-year Strategic Plan that would address the following components:

* Avoid duplication with computer support systems/personnel (ex, we have central support in Lampros and also IT support in some Colleges)
* Coordination of resources so that faculty know what is available and who to go to for what issue
  + Example: I have an issue with my office computer – do I call x7777 or contact my College IT person?
  + Example: who do I call for immediate support if there is an issue with a classroom computer?
* Work towards making computer set-up the same in every classroom at the University so that faculty can feel comfortable/confident in their ability to give a presentation in any classroom if necessary (Executive Committee recognizes this is difficult because the Colleges are responsible for their own classroom technology budgets, and in some cases the University funds classroom technology)