

MEMBERS - Listed Alphabetically

Eric Amsel
John Armstrong
Diego Batista
Thomas Bell
Tim Border - Absent
Bruce Bowen
Casey Bullock, Admin. - Absent
Cary Campbell - Excused
Rex Christensen
Bruce Davis, Admin. – Brian Stecklein
Chris Eisenbarth
Jill Ericson, Student Success Center –
Joseph Favero, Student Senator
David Ferro, Admin.
Alicia Giralto – Tom Matthews
Kirk Hagen
Ed Hahn
Alexandra Hanson
Sue Harley
Frank Harrold, Admin.
Jeffrey Henry, Student Senator
Kathy Herndon
Brent Horn
Joan Hubbard, Admin.
Colin Inglefield
Gary Johnson
Kerry Kennedy
David Matty, Admin.
Marek Matyjasik
Kami May, Student Senator - Absent
Madonne Miner, Admin.
Brad Mortenson, Admin
Carol Naylor

Kathy Newton
Matthew Nicholaou
Tanya Nolan
Craig Oberg
Jenn Ostrowski
Carrie Ota
Clay Rasmussen
Jack Rasmussen, Admin.
David Read
Rob Reynolds
Scott Rogers
Shane Schvaneveldt
Yas Simonian, Admin.
Jeff Steagall, Admin.
Brian Stecklein, Admin.
T H Steele
Sarah Steimel
Doris Stevenson
Norm Tarbox, Admin. - Absent
Ryan Thomas, Admin.
Michael Vaughan, Admin - Excused
Drew Weidman
President Chuck Wight, Admin.
Mary Beth Willard - Excused
Kristiann Williams
Josh Winegar
Jan Winniford, Admin.
Liese Zahabi

Guests:

Leigh Shaw, Sally Cantwell, Stephen Francis

Brenda Stockberger, Secretary

For the links to these items, go to the Faculty Senate webpage: <http://www.weber.edu/facultysenate/default.html>

1. ROLL CALL

2. Approval of the minutes from 4 December 2014 meeting.

MOTION Motion to approve the minutes from 4 December 2014 meeting by Eric Amsel

SECOND Kathy Herndon

OUTCOME Unanimous

Information Items

3. Provost Screening Committee Update – Brad Mortensen, Committee Chair

DISCUSSION - The process to screen applications has begun with the minimum qualifications. Timeline for screening applicants is to have some online interviews via telephone/skype the first few weeks of February. Some Airport type interviews the first weeks of March around spring break. Planning on having the finalists come to campus the first few weeks of April. There are good candidates in the pool. The committee's goal is to bring three candidates to the president for consideration. There could be more if there are worthy candidates. Fifty-two applications have been received with a few more that have come in.

4. Faculty Ombuds Position Announcement – Craig Oberg, Faculty Senate Chair

DISCUSSION The announcement will go out in a few days. The deadline for applicant's will be 20 February 2015. The position will begin in August of 2015 for a three year term.

5. ~~Cloud Storage and Application Policy—Vern Morgan, IT Policy and Planning Administrator~~
(Pulled per Vern Morgan on 21 Jan 2015 prior to Senate meeting.)

6. General Education Improvement and Assessment Committee – Leigh Shaw, Chair
Information on a Faculty Survey to gather feedback on Weber State University General Education Courses.

DISCUSSION - Developing a survey to go out to faculty this semester to get a sense for faculty awareness of General Education – Learning Outcomes – Assessment Goals. It is to get a sense for the status of Gen Ed now and to gauge your input on goals that we have for the future of General Education. The Survey will be electronic and take about 15 minutes to complete. Spread the word to your colleagues to complete the survey. Want to get a sense of where faculty are at and get support for some changes to General Education.

7. University Curriculum Committee - Information on an Automated Curriculum System “Curriculog”
– Sally Cantwell, Chair

DISCUSSION - Curriculog, Digital Architecture, is an automated system of curriculum tracking. It will completely automate the flow of curriculum from the start to the final approval of the changes. Will include Program proposals and Course Proposals of all kinds. Supports electronic approvals. Will interface with Banner and Cattracts. The cost is \$100,000 with \$20,000 maintenance per year. This system is also being used by Utah State, BYU and University of Utah. State Contract was used to purchase.

Action Items

8. University Curriculum Committee – Sally Cantwell, Chair
Substantive Curriculum approved at University Curriculum Meeting on 3 Dec 2014

Go to the Faculty Senate Homepage <http://www.weber.edu/facultysenate/default.html>

Click on the 22 January 2015 Senate meeting. You will find the agenda and all the links to the items to be discussed at the Senate meeting.

EDUCATION

Health and Human Performance

Athletic Training Program- Jenn Ostrowski

Syllabi included

Program Proposal Change - Athletic Training, BS

Course Proposal Change - AT1500 Introduction to Athletic Training, Change in Credit hours

Course Proposal Change - AT4500 Clinical Application of Athletic Training, Change in Credit hours

Course Proposal Change - AT4501 Clinical Application of Athletic Training 4, Change in Credit hours

New Course Proposal - AT4750 Evidence-Based Evaluation & Treatment of the Sacroiliac Joint and Spine

Athletic Therapy Program - Valerie Herzog

Program Proposal Change - Athletic Therapy BS

New Course Proposal - AT4150 Therapeutic Modalities for Athletic Therapy Majors with Syllabus

New Course Proposal - AT4250 Rehabilitation for Athletic Therapy Majors with Syllabus

New Course Proposal - AT4650 Management for Athletic Therapy Majors with Syllabus

Special Education - David Byrd

Program Proposal Change - Special Education BS

All course proposal include a syllabus on each course.

New Course Proposal - EDUC3545 Elementary English Arts: Evaluation, Remediation and Supports

New Course Proposal - EDUC3565 Elementary English Language Arts: Evaluation, Remediation and Supports

New Course Proposal - EDUC3575 Elementary Mathematics: Evaluation, Remediation and Supports

New Course Proposal - EDUC4545 Individualized Behavioral Strategies using Applied Behavior Analysis

New Course Proposal - EDUC4565 Secondary English Language Arts: Evaluation, Remediation and Supports

New Course Proposal - EDUC4575 Secondary Mathematics: Evaluation, Remediation and Supports

New Course Proposal - EDUC4582 Special Education Level III Practicum

Child and Family Studies - Wei Qiu

Course Proposal Change - CHF4990A Seminar in Child Development, with Syllabus

SOCIAL & BEHAVIORAL SCIENCES

Women & Gender Studies and Political Science - Stephanie Wolfe

New Course Proposal POLS2500 and WGS2500 Human Rights in the World with Syllabus

New General Education for Social Sciences POLS2500 and WGS2500

New General Education for Diversity POLS2500 and WGS2500

HEALTH PROFESSIONS

Health Sciences - Kraig Chugg

Program Change Proposal - AS in Health Sciences

Course Proposal Deletion - HTHS1115 Biomedical Principles for Certificate of Completion for Paramedics

Nursing - Sally Cantwell

Program Change Proposal - Associate of Science in Nursing

Course Proposal Change - NRSN Patient Centered Nursing Care 2, Deletion from Program.

SCIENCE

Microbiology - Karen Nakaoka

Program Change Proposal - Microbiology Major

MOTION Motion to approve the Curriculum as listed above by Brent Horn.

SECOND Kathy Newton

OUTCOME Unanimous

DISCUSSION - The Course Proposal on ARTS & HUMANITIES, COMMUNICATION DEPT, COMM1270 was pull for separate vote at this meeting. The rest of the Curriculum was voted on as a package.

ARTS & HUMANITIES

Communication - Ryan Cheek

New Course Proposal - COMM1270 Analysis of Argument, Syllabus and Support letters

Process:

MOTION Motion to approve COMM1270 Course Proposal, contingent upon an email from Bob Fudge, Philosophy Department, supporting COMM1270 be approved by Eric Amsel.

SECOND John Armstrong

OUTCOME Yea 26 Nay 6 Abstain 0

DISCUSSION - Eric Amsel pulled the COMM1270 course proposal for discussion. Bob Fudge couldn't be at Senate meeting. Mary Beth Willard couldn't be here due to illness. Eric Amsel is filling in for them as Social Sciences representation. The Philosophy department was concerned on the overlap on this course with PHIL1250. Ryan Cheek was present at the Senate meeting. There was some miscommunication on notifying faculty on the progress of approving the course proposal. It was recommended that the two departments meet and discuss concerns. Ryan Cheek responded that he was surprised about the concerns on the two courses. Upon having further discussion, it was agreed that the courses were different enough and Philosophy did not object to having COMM1270 approved. The motion to approve COMM1270 required Bob Fudge to send an email with his support to approve COMM1270. This email was received by the Faculty Senate Office on 23 January.

MOTION Motion to approve the Course Proposal COMM1270 with the letter of support from Bob Fudge by Shane Schvaneveldt.

SECOND Eric Amsel.

OUTCOME Unanimous

9. APAFT Committee, Stephen Francis, Chair

To see the Policy's listed on Charges 4 & 5, go to the Faculty Senate Webpage <http://www.weber.edu/facultysenate/default.html>

APAFT 2014-15 Charges:

A. Charge 4. PPM 8-26 Advance Notice of Termination or Reduction in Status

Review and revise PPM8-26 to address situations in which a faculty member receives a conditional termination. Does "advance notice" as written in the policy cover cases in which the notice includes a condition, e.g. "unless there is substantial improvement in your Service to the University as detailed in your recent mid-tenure review, your appointment will be discontinued twelve months from the date of this notice." If necessary, investigate the legal interpretations of this policy with University Counsel.

Advance Notice of Termination or Reduction in Status

(25 Nov 14) Drafted(Approved Faculty Senate 22 Jan 2015)

POLICY

Except for the exceptions noted below and for termination or reduction in status for cause as defined in Board of Regents R481 section 3.6, any regular full-time, non-tenured faculty member whose annual appointment the University wishes not to continue, or wishes to continue with substantially reduced status, shall be given advance notice in writing of such intent by the provost as follows: (1) When given during the first academic year or during a one-year appointment, such notice shall be given not later than March 1 of the first academic year of service, if the appointment expires at the end of the year; or, if a one-year appointment terminates during an academic year, at least three months in advance of its termination. (2) When given during the second academic year or during a two-year appointment, such notice shall be given not later than December 15 of the second academic year of service, if the appointment expires at the end of that year; or, if an initial two-year appointment terminates during an academic year, at least six months in advance of its termination. (3) When given after two or more years, such notice shall be given at least twelve months in advance of the termination

or reduction in status, but terminations or reductions in status during the regular academic year are to be avoided if possible.

A Dean may give written notice to a tenure track faculty member during a scheduled tenure review evaluation specifying that if the faculty member does not meet certain conditions within a specified period of time, the faculty member will be terminated on a specified date, consistent with the dates in the notification period stated in the preceding paragraph. stated above. If such notice is given, the faculty member must choose one of the following options:

- 1) Accept the conditions given in the notice. If the conditions are met as required, the faculty member will no longer be subject to that notice.
- 2) Reject the conditions outlined in the notice, in which case the faculty member will not be reviewed for tenure in the next academic year and will be terminated on the specified date.
- 3) Appeal the basis for the conditions through the process outlined in PPMs 9-11 through 9-12.

The decision of the faculty member must be in writing and given to the Dean within 10 business days of the notification of the conditional notice. If the faculty member does not give the decision within 10 business days, option 1) will be the default. Notwithstanding any language herein, faculty members may be terminated for cause or other reason, as outlined in the Policies and Procedures manual.

In absence of written agreement to the contrary, the right of advance notice shall not apply to (1) a faculty member whose contract states specifically that it is a one-year appointment only or some other definite term, (2) individuals serving in adjunct, clinical, visiting or temporary positions, or (3) part-time faculty members. An administrator holding faculty rank is entitled to the same advance notice of termination as any faculty member, but such advance notice is not required to change administrative status. Contracts shall be renewed at a salary rate not less than their current contracts or severance pay equal to their current contract salary shall be given in lieu thereof.

DISCUSSION Scheduled tenure review does that pertain to the review that is it outlined in the guidelines This is for any schedule. This is only dealing with Pre-Tenure review. Policy is clarifying the process for the conditions of the termination. What is the purpose of this change. The changes only were to clarify the wording to make the process easier. To make clear that a faculty member has options to appeal.

OUTCOME Unanimous.

- B. Charge 5. Review PPM 3-25 Faculty Sabbatical Leave, add a section regarding a faculty resigning their position after sabbatical (not returning to university).

Section IV, paragraph G and H.

IV. STANDARDS GOVERNING FACULTY SABBATICALS

A. Faculty members may apply for one or two semesters of leave limited only by the amount of eligibility for leave accrued.

B. The salary rate paid during sabbatical leave as a percentage of base contract salary depends on the length of leave as follows:

One semester: 100% of one semester's salary Two semesters: 75% of two semester's salary

Leave accrued under the quarter system will be converted as follows:

3 years = 1 semester @ 100% salary for the semester

6 years = 2 semesters @ 75% salary for the 2 semesters

C. The University shall not give additional funds beyond the percentage indicated for the sabbatical leave.

D. Money accrued from sabbaticals (25% of two semesters' salary) shall be used in each college to defray the costs of instruction during sabbaticals. Colleges and Departments are responsible for determining how to cover the remaining instructional costs.

Central Administration has a responsibility to find additional sources of funding for sabbaticals.

E. If the recipient of the sabbatical leave received a foundation grant or other compensation from non-University sources for the period of the leave, such compensation must be consistent with the objective of the sabbatical experience and approved by the appropriate dean.

F. Faculty members are covered by fringe benefits while on sabbatical leave.

~~G. A faculty member on sabbatical leave is eligible for consideration for merits, advancement in rank, one-time bonuses and for any general or special adjustment in salary received by other faculty members of the University.~~

G. Faculty on sabbatical are eligible for merit, advancement, one-time bonuses, or other general or special adjustments of salary received by other faculty.

H. Sabbaticals and subsequent retirements or resignations: faculty who take sabbaticals are obliged to return to their university assignments: those who take one-semester sabbaticals must work another semester before retiring/resigning; those who take two-semester sabbaticals must work another two semesters before retiring/resigning. Those who fail in these obligations make themselves liable: they must return to the university the sum of their salaries and benefits they took during their sabbaticals. Or, if circumstances prevent them from working completely through those last semesters, faculty must repay the portions of their salaries and benefits that correspond to their outstanding obligations. The provost or the president may waive those repayments (1) due to extenuating circumstances, or (2) because illness or accident prevent faculty from meeting this stipulation.

DISCUSSION - How big of a problem is this? Yes, it has become a problem in some departments. Executive Committee charged APAFT to add this penalty paragraph. This language is borrowed from other institutions in the State. Does this apply to those on sabbatical now? This policy would apply to next year's group on sabbatical. What about those who may receive an opportunity while on sabbatical that would boost their career, but they wouldn't take it because they couldn't afford to pay back the university. This could impact taking sabbaticals. A leave of absence would be treated different. The policy is for those that resign or retire at the end of a sabbatical. Other instances would be discussed with the Provost on a case by case basis. Sabbaticals are to assist faculty in improving themselves and the university. Concerned with faculty not taking sabbatical. It is looked at in hiring faculty as a benefit. The last sentence gives leniency on situations. The wording was crafted so as to not punish the well-intended faculty on sabbatical.

Move to question by John Armstrong.

SECOND Scott Rogers

OUTCOME Unanimous vote on the move to question.

OUTCOME Yay's pass the policy. 2 Nay and 2 Abstain

10. General Education Improvement and Assessment Committee – Leigh Shaw, Chair

Mission Statement for the General Education program at Weber State University –

“The purpose of Weber State University’s General Education Program is to provide students with foundational knowledge and skills that enhance and transcend their academic program of study.”

DISCUSSION The current Mission Statement for the General Education program was eight years ago and a subcommittee was tasked to work to craft a statement more to the point and coherent. This was approved by Gen Ed committee and approved at Executive Committee.

What is the meaning of “transcend”? Unite or interconnect could be options in place of transcend. Transcend was in the original statement. Could “complement” work? That means filling up it, wouldn’t make sense. Add “produce an educated person” after enhance. Could the last part be changed to “That enhance their academic program of study”. Drop the word transcend? I don’t think it needs to be changed. Add broad before foundational knowledge. It was decided that no changes were to be made to the original proposed Mission Statement.

Motion: Call to question Brent Horn. Second John Armstrong Outcome Unanimous

MOTION Move to accept the mission statement as proposed Tom Matthews.

SECOND Matthew Nicholou

OUTCOME Unanimous

11. Environmental Issues Committee – Craig Oberg, Faculty Senate Chair

A. EIC Committee member Spring 15 (Substitution/Spr2015)
Matt Gnagey for Greg Parkhurst who is on FMLA Spring 2015 semester.

B. EIC Shaun Hansen as Interim Chair (to finish Spring 2015) for Alice Mulder.

ENVIRONMENTAL ISSUES COMMITTEE 2014-15

Three Year Term

Will Speigle, COAST
Greg Parkhurst, B&E
Cass Morgan, ED
Janice Thomas, HP

Two Year Term

Carla Trentleman, S&BS
John Mull, S
Chris Hauser, LIB
Natalie Williams, ED

One Year Term

Jan Hamer, A&H
Shaun Hansen, B&E
Alice Mulder, S&BS
Mary Beth Willard, S&BS

MOTION Move to accept the proposed changes to the EIC by Kathy Herndon.

SECOND Tom Matthews

OUTCOME Unanimous

12. Other Items - No other items were discussed.

Move to adjourn by Brent Horn

Second by Carol Naylor

Meeting adjourned at 4:20 pm

Next Meeting: Faculty Senate, 19 February 2015 at 3:00 pm WB206-207