

**AGENDA SETTING MEETING MINUTES - Draft**

Thursday, 20 November 2014, 2 PM, MA211K

1. Approval of the minutes from 30 October 2014 meeting.

MOTION Motion to approve the minutes from 30 October 2014 meeting by Ed Hahn.

SECOND Kathy Herndon

OUTCOME Unanimous

DISCUSSION No discussion.

**Action Items**

2. University Curriculum Committee – Sally Cantwell, Chair

BUSINESS & ECONOMICS

Business Administration - Sabastian Brockhaus

Program Change Proposal - Supply Chain Management

New Course Proposal - SCM4700 Supply Chain Case Analysis, Logic, and Presentation

Business Administration - Taowen Le

Program Change Proposal - BS in Information Systems & Technologies

Program Change Proposal - AS in Information Systems & Technologies

Program Change Proposal - Minor in Information Systems & Technologies for Business & Non-Business Majors and BIS in IST

Course Proposal Change - IST3210 Database Design & Implementation

Course Proposal Change - IST3610 Networks & Data Communications 1

Course Proposal Change - IST4730 Senior Practicum: Project Management & Systems Development

SCIENCE

Microbiology - Karen Nakaoka

New Course Proposal - MICR3012 Microbiology and Global Public Health

--With Syllabus & Letter of Support

SOCIAL & BEHAVIORAL SCIENCE

Political Science - Carol McNamera

New Course Proposal - POLS1520 Leadership & Political Life, with syllabus

New General Education Proposal for Social Sciences - POLS1520 Leadership & Political Life

Psychology - Eric Amsel

Program Change Proposal - BS in Psychology, BS Psychology Teaching Major; Psychology (BIS)

Course Proposal Change - PSY4390 Capstone Practicum

New Course Proposals

PSY2250 Learning and Memory

PSY3240 The Psychology of Drug Use and Abuse

PSY3255 Conditioning, Learning, & Behavior Modification

PSY3615 Psychological Research Methods & Data Analysis I

PSY3616 Psychological Research Methods & Data Analysis II

PSY3850 Forensic Psychology

PSY4575 Psychology of Criminal Behavior

PSY4805 Capstone projects & Research

New Course Proposals

PSY4835 Capstone Directed Readings

PSY4905 Capstone Selected Topics in Psychology

PSY4950 Capstone Experience: Promoting Psychological Literacy

Course Deletions

PSY1050 Careers in Psychology

PSY3250 Conditioning and Learning

PSY3300 Applied Behavior Intervention

PSY3710 Physiological Psychology

EDUCATION

Child & Family Studies - Dan Hubler

Program Proposal Change - Family Studies, BS

New Course Proposal - CHF4310 Understanding the Modern United States Military Family

New Course Proposal - CHF4660 Advanced Skills for Family Life Educators with Syllabus

COAST

Computer Science - Brian Rague

Program Change Proposal - BS in Computer Science

New Course Proposal - CS4850 Faculty Directed Research, with Syllabus

ARTS & HUMANITIES

Visual Arts - Liese Zahabi

Program Change Proposal - Bachelor of Art (BA)

Program Change Proposal - Bachelor of Fine Art (BFA)

New Course Proposal - ART3465 Motion Design, with syllabus and supporting documents

New Course Proposal - ARTH3055 - Special Topics in Art History, with syllabus and supporting documents

Performing Arts - Thom Priest

Program Change Proposal - Bachelor of Music; Bachelor of Music Education; Bachelor of Arts in Music

New Course Proposal - MUSC1006 Concert Attendance I with syllabus

New Course Proposal - MUSC2006 Concert Attendance II with syllabus

Foreign Language - Tom Mathews

Course Proposal Change - FL4960 Senior Project

Program Change Proposal – Institutional Certificate in Spanish, Craig BergesoN

MOTION Motion to move the Curriculum as a package forward to Faculty Senate by Carol Naylor.

SECOND Kathy Herndon

OUTCOME Unanimous

DISCUSSION

No curriculum brought up any issues in Curriculum Committee meeting. Typically Taught on all course descriptions was requested on those courses that didn’t show this information. Progress has been made on looking for a Curriculum Tracking system by Digital Architecture that is able to interface with current systems in place. A few more discussions to be held to work out the financial details is in the works. If funding gets approved, it may be possible to have this implemented by next fall. Be careful to watch that curriculum comes through an academic unit and from a faculty member that submits the course. An Institutional Certificate in Spanish had to be updated to meet the current credit requirements on Board of Regents policy, R401. A recommendation was made to charge the Curriculum Committee to update the Curriculum PPM to reflect that programs meet the Board of Regents requirements within their policy.

3. Salary, Benefits, Budget and Fiscal Planning - Laine Berghout, SBBFP Chair

Memo – Guidelines for Implementing the Performance Compensation Plan

Performance Compensation Plan Application

MOTION Motion to forward the Performance Compensation Plan to Faculty Senate by Ed Hahn.

SECOND Kirk Hagen

OUTCOME Unanimous

DISCUSSION

Laine Berghout has done a great job in preparing and facilitating the guidelines for the Performance Compensation Plan. It was asked how this would be implemented. The goal is to have this application submitted electronically via the web or some other system. The details will be worked out as soon as possible. The fifteen years in rank was chosen gives a good selection of faculty that meet that criteria. The guidelines seem to be fair and doesn’t exclude anyone for the chance to apply.

4. Other Items

Gail Niklason will come and present the HERI findings to the Senate on Dec 4.

The following items were added to the agenda on 17 Nov 14.

Curriculum-Committee Related: Working with Cliff Nowell and Bruce Davis to get a model of regular faculty sign-off of curriculum changes coming from developmental or remedial programs.

Eric Amsel will work up a recommendation on the approvals needed for sign off on Developmental or remedial programs and bring to a future meeting for review. (LEAP/ESL, Developmental Math & English, FYE/First Year Experience and Gen Ed)

ASSA-Committee Related: Working with Bruce Bowen and Legal to carve out procedures from policies in PPM 6-22.

Created a committee (Stephanie Hollist/Legal Counsel, Bruce Bowen/Associate Provost, Eric Amsel/Due Process Officer and Executive Committee Representative and a student) to review PPM 6-22 to separate policy from procedure. The committee will bring the policy back to ASSA committee for review and approve the committee’s update and move the policy forward to the senate. It is hoped that Faculty Senate will vote on it during Spring semester. This will update the complaint/appeal procedures for students to make them more efficient.

GEIAC-Committee Related: Working with Ryan Thomas and the Curriculum Committee to create a new course designation which will allow for courses to count to multiple Gen Ed categories.

Creating a new category of courses that can fill multiple Gen Ed requirements. Get credit for a Science and a Social Science requirement by taking one course. Testing it out. Money will be available for faculty teaching these type of courses. Has to be a cross category course. This could be a constraint with faculty. We hope to bring two things to the Executive Committee early Spring semester. One course proposal and one is a proposal for the category of courses.

Ombuds Information – Still need to speak with Mike Vaughan about money for summer term. Spends a large amount of money the Ombuds position with course reductions and sending to training for Ombuds. This is very important for the position, and if the summer stipend would eliminate some of that funding, then the stipend would not be an option. At least offer Mike the opportunity to put someone on the review committee since his office is spending this amount of money on the position. Kathryn is willing to stay on for the Summer 2015 and may even apply again for another term.

Meeting adjourned at 4:15 pm.

**Next Meeting: Faculty Senate, 4 December 2014 at 3:00 pm WB206-207**