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EXECUTIVE COMMITTEE DRAFT CHARGES FOR 2014-2015

Stephen Francis, Chair

Kirk Hagen, Liaison

APPOINTMENT, PROMOTION, ACADEMIC FREEDOM, AND TENURE

***PPM 1-13, Article 5, Section 4.3: The Committee on Appointment, Promotion, Academic Freedom and Tenure shall formulate policies and operational procedures on these matters and on due process and merit.***

1. Review the post-tenure review documents of the four colleges on an as needed basis.
2. Once all college post-tenure documents have been reviewed, the APAFT Committee should provide recommendations to the Executive Committee and Provost regarding future changes or needed clarifications for the University post-tenure review policy (e.g., develop institutional policies for instances when a faculty member fails to remediate identified deficiencies, etc.).
3. In anticipation of the formation of a cross-disciplinary, university committee to evaluate the use of electronic portfolios for promotion, tenure and review documents, the APAFT Committee should investigate and provide a summary report of the following items:
	1. the potential uses of electronic portfolios (e.g., promotion, tenure, accreditation, etc.)
	2. the potential benefits of using electronic portfolios (e.g., easy to update, backup to paper files, easier presentation of multimedia, etc.)
	3. potential pitfalls (e.g., privacy or security concerns, disadvantages for non-technologically savvy faculty, etc.)
	4. if and how Academic Units at Weber State ~~Weber State Colleges~~ ~~other institutions~~ are using electronic portfolios.
	5. possible platforms and vendors of software (e.g., homegrown versus commercial software, etc.)
4. Review and revise PPM8-26 to address situations in which a faculty member receives a conditional termination.  Does "advance notice" as written in the policy cover cases in which the notice includes a condition, e.g. "unless there is substantial improvement in your Service to the University as detailed in your recent mid-tenure review, your appointment will be discontinued twelve months from the date of this notice."  If necessary, investigate the legal interpretations of this policy with University Counsel.
5. Review PPM 3-25 Faculty Sabbatical Leave, add a section regarding a faculty resigning their position after sabbatical (not returning to university).

1. Review PPM1-17 – Selection of Deans. Review and clarify the language in Section V- Evaluation of Academic Deans ; Specifically -- paragraph D Interpretation of the Dean’s Evaluation Survey –. Faculty want to know the information collected from the survey in the form of a summary report.

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7. Explore inconsistencies in the way policies are interpreted across Academic Units at Weber State.

8. Review PPM4-9a - Course Syllabus, to add Emergency Statement to the list of information that a syllabus should contain.

9. Review potential tensions between tenure and post-tenure documents and PPM 8-11 in the role of community engaged teaching, scholarship and service.