**NEW**

PROGRAM PROPOSAL

WEBER STATE UNIVERSITY

**Submission Date:** October 8, 2014

**Submitter Name and Phone:** Craig Bergeson, Ext. 7111

**College:** Arts and Humanities

**Department**: Foreign Languages

**Program Title:** Institutional Certificate in Spanish

**1. Complete Program Description**

The Institutional Certificate in Spanish will indicate that a student has successfully completed at least five upper-division Spanish classes. The ending proficiency expectation is Intermediate High.

**2. Purpose of Degree**

The Spanish Certificate allows individuals with a basic competency in Spanish to improve their oral and written skills, affording them an advantage in employment, broadening business opportunities and enriching their cultural and social understanding of our community and of the Hispanic world. This Certificate provides concrete evidence of speaking and writing skills for employers and associates.

**3. Institutional Readiness**

No new structure need be created; the courses already exist and are taught on a regular basis.

**4. Faculty**

No additional faculty is needed for this program.

**5. Staff**

No additional staff is needed for this program.

**6. Library and Information Resources**

No additional library resources are needed for this program.

**7. Admission Requirements**

Before beginning coursework for the certificate, candidates must demonstrate proficiency in Spanish at the Intermediate Low level or better; this proficiency can be demonstrated by completing Spanish 2020 or higher, or through the ACTFL (American Council on the Teaching of Foreign Languages) Oral Proficiency Interview or the departmental language proficiency test. See an advisor for details.

**8. Student Advisement**

Students in the Institutional Certificate in Spanish program will be advised by full-time Spanish faculty. Advising is recommended but not required.

**9. Justification for Graduation Standards and Number of Credits**

The WSU Institutional Certificate requires at least 10 credit hours; the Institutional Certificate in Spanish requires 15.5
credit hours.

**10. External Review and Accreditation**

N/A

**11. Projected Enrollment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | Student Headcount | # of Faculty | Student-to-Faculty Ratio | Accreditation Req’d Ratio |
| 1 | 20 | 7 | 3 | N/A |
| 2 | 30 | 7 | 4 | N/A |
| 3 | 40 | 7 | 6 | N/A |
| 4 | 40 | 7 | 6 | N/A |
| 5 | 40 | 7 | 6 | N/A |

**12. Expansion of Existing Program**

N/A

**Need**

**13. Program Need**

Many non-degree-seeking students want to take a few advanced Spanish classes and thereby provide evidence of Spanish proficiency to employers. This Certificate provides concrete evidence of speaking and writing skills for employers and associates.

**14. Labor Market Demand**

The increase in the Hispanic population in the Davis and Weber counties during the last few years has created a demand for Spanish-speaking professionals in the job market. For example, the various school districts in Northern Utah (K-12), Utah businesses, and Utah’s tourism industry are major areas of employment in which basic Spanish language skills are needed.

**15. Student Demand**

The Institutional Certificate in Spanish program would satisfy the demands of the many non-degree-seeking students who have requested a “stand-alone” Spanish minor to demonstrate their proficiency in Spanish.

**16. Similar Programs**

 At this time we are unaware of a similar program in the State of Utah.

**17. Collaboration with and Impact on Other USHE Institutions**

The coursework for the Institutional Certificate in Spanish is readily transferable to other USHE Institutions.

**18. Benefits**

The Institutional Certificate in Spanish will allow WSU and USHE to better serve working professionals who wish to improve and certify their proficiency in Spanish.

**19. Consistency with Institutional Mission**

The Institutional Certificate in Spanish will address the core themes of community and access by providing a way in which employees of community business can demonstrate their proficiency in Spanish.

**Program and Student Assessment**

**20. Program Assessment**

The Institutional Certificate in Spanish program requires FL 4990: Senior Assessment.

**21. Expected Standards of Performance**

 Students who complete the requirements for the Institutional Certificate in Spanish should be able to

1. demonstrate a speaking and listening proficiency of Intermediate High (on the ACTFL scale) .
2. demonstrate a writing ability, including a command of grammar and appropriate usage to express their ideas.
3. demonstrate the ability to write in different styles.
4. demonstrate the ability to analyze cultural or literary texts in Spanish OR demonstrate the ability to describe and explain aspects of Hispanic culture(s)

**Program Curriculum**

**22. All Program Courses**

|  |  |  |
| --- | --- | --- |
|  **Course Prefix & Number**  | **Title** | **Credit Hours** |
| **Core Courses** |  |  |
| SPAN 3060 | Grammar and Composition | 3 |
| SPAN 3160 | Introduction to Literature | 3 |
| FL 4990 | Senior Assessment | .5 |
|  | **Sub-Total** | **6.5** |
| **Elective Courses** |  |  |
| 9 credit hours in Spanish at the 3000 level or higher. |  | **9** |
|  | **Total Number of Credits** | **15.5** |

**23. New Courses to be Added in the Next Five Years**

 None

**INFORMATION PAGE**

Did this program proposal receive unanimous approval within the Department? Yes If not, what are the major concerns raised by the opponents?

Explain how this program will differ from similar offerings by other departments. Also explain any effects this proposal will have on program requirements or enrollments in other departments including the Bachelor of Integrated Studies Program. In the case of similar offerings or affected programs, **you should include letters from the departments in question stating their support or opposition to the proposed program**.

We do not anticipate any negative effects upon other WSU programs. Also there are no similar offerings at WSU.

**A Master’s Degree program** must have a **minimum of 30 credit hours with a maximum of 36 credit hours**.

**A Bachelor** of Arts, Bachelor of Science, Bachelor of Fine Arts, Bachelor of Music, or Bachelor of Integrated Studies must have a **minimum of 120 credit hours with a program maximum of 126 hours** (This is a state system-wide requirement). Exceptions for the maximum number of program hours are allowed if accreditation issues require a set number of courses within a given program, i.e. Dental Hygiene, Nursing, Radiology**.**

**An Associate of Arts or an Associate of Science must have a minimum of 60 credit hours with a program maximum of 63 credit hours**. **An Associate of Applied Science must have a minimum of 63 credit hours with a program maximum of 69 credit hours.**

**Major programs that require a minor will consist of not fewer than 30 credits and not more than 48** credits in the major field. **Major programs that do not require a minor** shall consist of **not more than 63 credits in the major field.**

**A minor is a program** of study generally selected to complement and strengthen a student’s major and/or enrich the student’s overall educational program. **A minor consists of not fewer than 15 credits**. Courses that are used to satisfy the general education requirements can be used as part of the minimum number of hours needed for the minor requirements, unless prohibited by a particular college or department.

**Indicate the number of credit hours** for course work within the proposed program. (Do not include credit hours for General Education, SI, Diversity, or other courses unless those courses fulfill requirements within the proposed program.) 15.5

**After the appropriate Approvals, Email the electronic file (Microsoft Word .docx) to bstockberger @weber.edu You may scan the Approval Page with the Signatures and email it, send a hard copy to MC 1033 through campus mail or bring to the Faculty Senate Office MA210J. Send all supporting documents pertaining to your proposal.APPROVAL PAGE**

for: Institutional Certificate in Spanish

 (Program Title)

 The WSU Library has adequate information resources to support this proposal.

\_\_\_\_\_ Currently, the WSU Library does not have adequate information resources to support this program. However, if this proposal is approved, a Library bibliographer will work closely with departmental faculty to acquire the information resources needed. Funding for the new resources will come from the Library’s budget.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WSU Librarian/Date (Must be signed by the Library)

Approval Sequence:

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Department Chair/Date (& BIS Director if applicable)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College Curriculum Committee/Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director or ATE Director (if applicable)/Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean of College/Date

|  |
| --- |
| Programs leading to secondary undergraduate teacher certification must be approved by the University Council on Teacher Education before being submitted to the Curriculum Committee.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University Council on Teacher Education/Date  |

|  |
| --- |
| Master’s programs must be reviewed by the University Graduate Council **before** being submitted to the Curriculum Committee. I have read the proposal and discussed it with the program director .\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_University Graduate Council Representative/Date |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University Curriculum Committee/Date

Passed by Faculty Senate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective Semester\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_