Course Name:Medical Practice Management   
Course Prefix: HAS  
Course Number: 4160  
             Submitted by (Name & E-Mail):  Richard Dahlkemper, rdahlkemper@weber.edu

Current Date:  9/20/2013  
College: Health Professions  
Department:   Health Admin Services                                
From Term: Spring  2014

Substantive

|  |  |
| --- | --- |
| new | Current Course Subject N/A Current Course Number |

**New/Revised Course Information:**

|  |  |
| --- | --- |
| Subject:  HAS  Course Number: 4160 | Check all that apply:  *This is for courses already approved for gen ed.     Use a* [*different form*](http://documents.weber.edu/catalog/forms.htm) *for proposing a new gen ed designation.* DV  CA  HU  LS  PS  SS  EN  AI  QL  TA  TB  TC  TD  TE |

Course Title: Medical Practice Management

Abbreviated Course Title: Medical Practice Management

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| --- | --- |
| Course Type: | LEC |

Credit Hours:  3  **or** if variable hours:    to

Contact Hours: Lecture 3  Lab    Other

Repeat Information:  Limit 1   Max Hrs 3

Grading Mode:  standard

|  |  |
| --- | --- |
| This course is/will be: | a required course in a major program a required course in a minor program a required course in a 1- or 2- year program elective |

Prerequisites/Co-requisites:

HAS 3000

Course description (exactly as it will appear in the catalog, including prerequisites):

Covers the fundamentals of group practice and ambulatory care management. Includes leadership, planning, marketing, IT, business operations, physician/hospital relationships, and basic principles of management applied to the out-patient setting. This is an elective course for HAS students. 3 credits. Prerequisite: HAS 3000

**Justification** for the new course or for changes to an existing course. (Note: Justification should emphasize academic rationale for the change or new course. This is particularly important for courses requesting upper-division status.)

Professional management of physician group practices and other types of ambulatory care centers is an important and growing need within the health care system. Many graduates of the HAS program have started careers in this field. While many of the required HAS/HIM courses include facets of practice management, none of the current courses provide a comprehensive study of medical practice management. This will be a valuable elective for students who are considering a career in this field.

**INFORMATION PAGE**for substantive proposals only

1. Did this course receive unanimous approval within the Department?

true

If not, what are the major concerns raised by the opponents?

2. If this is a new course proposal, could you achieve the desired results by revising an existing course within your department or by requiring an existing course in another department?

There are currently no courses in the HAS department or elsewhere in the University that provide a comprehensive study of medical practice management. While existing courses provide information and skills useful in functional areas of practice management (such as finance, human resources, or marketing) none of them can be modified to provide a comprehensive overview of practice management and the challenges that are unique to that type of organization.

3. How will the proposed course differ from similar offerings by other departments? Comment on any subject overlap between this course and topics generally taught by other departments, even if no similar courses are currently offered by the other departments. Explain any effects that this proposal will have on program requirements or enrollments in other department. Please forward letters (email communication is sufficient) from all departments that you have identified above stating their support or opposition to the proposed course.

No similar courses are offered by other departments.

4. Is this course required for certification/accreditation of a program?

no

If so, a statement to that effect should appear in the justification and supporting documents should accompany this form.

5. **For course proposals**, e-mail a syllabus to [Faculty Senate](mailto:kbrown4@weber.edu) which should be sufficiently detailed that the committees can determine that the course is at the appropriate level and matches the description. **There should be an indication of the amount and type of outside activity required in the course (projects, research papers, homework, etc.)**.

**Please mail a signed** [**approval page**](https://portalapps.weber.edu/lcourseproposal/SignaturePage.PDF) **to the Faculty Senate Office, MA 210J, MC 1003.**