MTAX 6495

Graduate Tax Internship

Syllabus

Instructor: Dr. David Malone

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Required Material:

None required.

Grading Scheme:

|  |  |
| --- | --- |
| (Suggested Content) | (Suggested Weight) |
| Employer assessments of performance | 80% |
| Journal documenting reflection on experiences during internship | 20% |

Learning Outcomes:

This course is designed to accommodate School of Accounting & Taxation graduate credit for internship experience. In addition to the specific learning outcomes, the student will also experience the following outcomes:

1. Student will engage in a meaningful experience of working in his or her field of study; and,
2. Student will document and reflect upon enriching experiences during his or her internship in conjunction with his or her immediate supervisor.

With-in Internship Assessments:

The student will work with his/her supervisor to establish performance evaluation in the context of expected learning outcomes established at the beginning of the internship experience.

Journal Documenting Internship Experience:

This will serve as a stimulus to be more observant on a day to day basis. It will also serve as a major source of data for your final report. Most importantly, however, it will serve as a vehicle whereby you may reflect on important observations you have made during your internship.

The journal will also serve as a means of assessing learning outcomes specified above.

Post-internship Report:

This report should be approximately five pages long and should include (but again, not necessarily limited to):

1. Your perceptions of the most and least important elements of the experience;
2. Reflections on what would have helped improve the experience, including
   1. What you could have done better or more thoughtfully;
   2. How the internship could have been better organized;
   3. Expectations gap (what happened you didn’t expect and vice versa); and,
3. Your sense of how this experience will have enhanced your education at Weber State.

Notes: Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make any necessary arrangements.  Students should present appropriate verification from Student Disability Services during the instructor’s office hours.  Please note instructors are not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided.  For additional information, you may contact the Student Disability Services office at 335 West Hall or 806-742-2405.